

**Hampden County Regional Retirement Board Agenda**  
**Meeting on Thursday, Dec. 30, 2021 @ 10:00 A.M.**  
**Meeting to be conducted via Zoom meeting and in person**  
**At the Agawam Corporate Center**  
**67 Hunt Street, Suite 116, Agawam, Massachusetts 01001**  
**This location is handicap accessible**

Not received  
according to  
Oml KMB

**POSTED AGENDA**

**PLEASE SEE THE END OF THE AGENDA FOR THE ZOOM MEETING LINK**

1. **MINUTES:** Board to review & sign the prior months regular monthly meeting minutes
2. **WARRANTS:** Payroll, Refunds, Transfers, Expenses, Retirement Allowances
3. **BALANCES:** Checking Account Balance, Savings Account Balance
4. **TRANSFER:** Transfer of funds to cover month end checks
5. **NEW ALLOWANCES:** Approval of 1<sup>st</sup> payment to new retirees
6. **APPLICATIONS FOR RETIREMENT:** Board to review
7. **INVESTMENT TRANSACTIONS:** Review PRIT Fund Statement
8. **NOTICES OF INJURY:**
9. **NEW MEMBERS:**
10. **DISABILITY REPORT & EXPENSE BREAKDOWN** – Board to review
11. **AUDIT COMMITTEE REPORT** – Board to review
12. **DIRECTOR'S REPORT** – Board to review
13. **TRIAL BALANCE** – Board to review

RECEIVED  
TOWN CLERK'S OFFICE  
2021 DEC 28 A 10:49  
TOWN OF LUDLOW

**NEW BUSINESS FOR DECEMBER 29, 2021**

**14. VOTE TO AFFIRM ACTIONS OF SPECIAL BOARD MEETING ITEMS AND REGULAR MEETINGS ITEMS OF 12.20.21 AS FOLLOWS:**

**SPECIAL MEETING ITEMS:**

- A. DISCUSS AND VOTE TO AFFIRM SELECTION OF CHAIRMAN FROM CANDIDATES INTERVIEWED: MARTIN CUNNINGHAM; JUANITA ESCOBAR; HONORABLE DAVID SACKS (Ret.); KARL SCHMAELZLE
- B. DISCUSSION AND VOTE TO AFFIRM SALARY FOR CHAIRMAN
- C. REVIEW OPEN MEETING LAW COMPLAINT AND AUTHORIZE LEGAL COUNSEL TO RESPOND ON BEHALF OF BOARD

**REGULAR MEETING ITEMS:**

- D. DISCUSS AND VOTE TO AFFIRM SELECTION OF THE EXECUTIVE DIRECTOR
- E. DISCUSS AND VOTE TO AFFIRM SELECTION OF ASSISTANT DIRECTOR

**15. DISCUSSION AND VOTE SETTING MEETING DATE FOR JAN. 2022**

**16.DISCUSSION AND VOTE TO APPROVE 2022 BUDGET**

**17. PRT FUND TRANSFER**

**18.DISCUSSION OF DIRECTOR'S REQUEST FOR:**

**A. EXECUTIVE DIRECTOR'S REQUEST TO HIRE (TEMPORARILY)**

1. DISCUSS AND VOTE TO HIRE MARTHA BADACH AND JULIANNE BARTLEY TO ASSIST IN PREPARATION OF FEDERAL TAX FORMS, TRANSITION TO PTG SOFTWARE PROGRAM AND ANY OTHER TIME SENSITIVE WORK TO BE COMPLETED (OFFICE CURRENTLY HAS A STAFF SHORTAGE) ; AND
2. DISCUSSION AND VOTE TO AUTHORIZE EXECUTIVE DIRECTOR UTILYZE REASONABLE & NECESSARY OVERTIME AS NEEDED FOR PREPARATION OF FEDERAL TAX FORMS AND THE TRANSITION TO PTG SOFTWARE AND ANY OTHER TIME SENSITIVE WORK REQUIRED TO BE COMPLETED.
3. DISCUSSING AND VOTE TO AUTHORIZE THE BOARD'S NEW WEBSITE AS THE OFFICIAL METHOD OF POSTING MEETING NOTICES

**EXECUTIVE SESSION:**

1. The purpose of the Executive Session is to discuss potential litigation over the Open Meeting Law Complaint as an open session will be detrimental to the litigating position of the Board.

**The Board Reserves the right to consider items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair, which may be discussed at the meeting at least (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items identified for discussion in Executive Session may be conducted in open session in addition to or in lieu of discussion in Executive Session.**

Please be advised that the Retirement Board may enter into Executive Session during the meeting should it be requested by the individual or deemed necessary by the Board or its Legal Counsel.

Copies of minutes of prior Board meetings are available upon written request to the Hampden County Regional Retirement Board

This Posted agenda is available on the Board's website [www.hcrb.org](http://www.hcrb.org)

**Topic: Hampden County Regional Retirement Board Monthly Meeting**

Time: Dec 30, 2021 10:00 AM Eastern Time (US and Canada)

PLEASE NOTE\*\*\*\*\* ALL PARTICIPANTS WILL BE PLACED IN THE WAITING ROOM PRIOR TO ADMITTANCE TO THE MEETING TO AVOID ANY OUTSIDE UNWANTED INTERFERENCE. IF YOU ARE IN THE WAITING ROOM LONGER THAN 5 MINUTES, PLEASE CALL OUR OFFICE @ 413-737-1384 TO CONFIRM IDENTITY FOR ADMITTANCE. SORRY FOR ANY INCONVENIENCE.

Join Zoom Meeting

<https://us06web.zoom.us/j/88266963512?pwd=UEpXWVZ1dVJqZ3M3Z3NnS2hGdDR2UT09>

RECEIVED  
TOWN CLERK'S OFFICE  
TOWN OF LUDLOW  
DEC 28 4 11 00 PM '21

Meeting ID: 882 6696 3512

Passcode: 911270

One tap mobile

+13126266799,,88266963512#,,,,\*911270# US (Chicago)

+19292056099,,88266963512#,,,,\*911270# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 882 6696 3512

Passcode: 911270

Find your local number: <https://us06web.zoom.us/j/88266963512>

RECEIVED  
TOWN CLERK'S OFFICE  
2021 DEC 28 A 10:49  
TOWN OF LUDLOW