

Hampden County Regional Retirement Board Agenda
Meeting on Wednesday July 13, 2022 @ 10:00 A.M.
The meeting will be conducted in person at the Retirement Board Office
67 Hunt Street Suite 116 Agawam, MA and remotely via Zoom.
Please see the end of the Agenda for the Zoom meeting link

Agenda Item #1 **MINUTES:** Vote to consider approving the Executive Session minutes of the meeting held on June 16, 2022, and the minutes from the June 1, 2022 Board Meeting.

Agenda Item #2 **WARRANTS:** - Vote to reaffirm the following warrants issued June 30, 2022

#32 Salary 1-5 includes overtime pay	\$	26,970.51
#33 Board Member's Compensation	\$	2,833.33
#34 Refunds and Transfers to Other Systems	\$	231,173.06
#35 Monthly Expenses	\$	31,422.55
#36 A Monthly Retirement Allowances	\$	4,125,624.33
#36 B 3 (8) (C)	\$	-

Agenda Item #3 **BALANCES: 05/31/2022 Reconciled Balances**
PEOPLES BANK: - Vote to accept reconciled balances for 5/31/2022 on the following:

Money market Account Bal as of May 31, 2022	\$3,737,232.16
Checking Account	\$ 3,145,027.50

Agenda Item #4 **TRANSFER:** - Vote to reaffirm transfer amount for Warrants

A. Needed for warrants:	\$ 4,418,023.78
B. Transfer for warrants: 06/30/2022	\$ 4,600,000.00

From Peoples Bank Money Market Account to
Peoples Bank Checking Account

Agenda Item #5 **NEW ALLOWANCES** Vote to approve the following New Retirement Allowances
SUPERANNUATION -

DELGADO, Luis	Agawam	4/7/2022
FAUTEUX, Michael-Resubmit	Hamp/Wilb	8/17/2019
LYONS, Dwayne	Hamp/Wilb	4/1/2022
HIGGINS, JoAnne	Holland	3/31/2022
BUCHOR, Denise	Palmer	3/10/2022
SKOWRONEK, Gerald	Palmer	4/1/2022
SEARLES, Debra	Wilbraham	4/9/2022

Agenda Item #6 **NEW ALLOWANCES**
SUPERANNUATION - Vote to approve the recinding of the Retirement Application of:

Name	Unit	Effective
BRADWAY, Deborah	Monson	6/30/2022

Agenda Item #7 **APPLICATIONS FOR RETIREMENT -** Vote to consider new Applications for Retirement

Name	Unit	Date	Group	Age	Service
CHASE, Kathleen	Agawam	6/24/2022	1	62-01	10 Years
GORMLEY, Mark	Agawam	7/8/2022	1	64-03	23-09
PETRUCCI, Shari	Agawam	5/8/2022	1	62-02	20-07
SCOTT, William	Agawam	8/1/2022	1	65-05	12 Yrs 4 mo
CELETTI, Kathleen	East Long	6/30/2022	1	64-02	32-09
CHARETTE-SMITH, Theresa	East Long	7/29/2022	1	68-09	10 Years 1 mo
DUNN, Joseph	East Long	8/1/2022	1	55-01	14-06
GORMAN, Linda	East Long	6/30/2022	1	75-03	37-00
TISDEL, Beverly	East Long	6/16/2022	1	68-03	25-00
TYBURSKI, Maureen	East Long	6/10/2022	1	64-04	17-01
GUILBAULT, Kay	Hamp/Wilb	6/30/2022	1	70-01	30-10
LAVOIE, Edna	Hamp/Wilb	6/30/2022	1	67-04	22-02
FISHER, Christina	Long	9/14/2022	1	51-00	22-04
HIGGINS, Debra	Long	6/17/2022	1	63-01	23-07
MANTE, Donna	Long	7/8/2022	1	69-05	15-04
SHEEHAN, Lee-Ann	Monson	6/30/2022	1	62-07	22-00
MELNICK, John	Palmer	6/16/2022	4	56-04	31-00
PARDQ, Lynn	Palmer	7/29/2022	1	67-06	30-02
WARD, Nadine	Swck/Toll	6/17/2022	1	74-08	33-05

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Agenda Item #8 INVESTMENT TRANSACTIONS: Please see PRIT Fund Statement for May 31, 2022

Agenda Item #9 NOTICES OF INJURY No Injury Reports

Agenda Item #10 NEW MEMBERS: - Vote to accept and file the following new member applications:

<u>Unit/Name</u>	<u>Group</u>	<u>Start Date</u>
<u>AGAWAM</u>		
Maloney, Danielle	1	4/25/2022
Miemic, Mary	1	3/28/2022
Moriarty, Kristen	1	4/25/2022
Perez, Lisbette	1	5/9/2022
<u>BLANDFORD</u>		
Dunne, Christopher	1	
<u>EAST LONGMEADOW</u>		
Woodward, Madilyn	1	1/10/2022
<u>HAMPDEN/WILBRAHAM</u>		
Altchison, Mary	1	4/4/2022
Nouri, Tracey	1	4/25/2022
<u>LUDLOW</u>		
Beaulieu, Jacqueline	1	3/21/2022
LaForte, Madeline G	1	3/29/2022
Rosario, Gloribeth	1	3/29/2022
<u>MONSON</u>		
Bartlett, Katherine	1	5/9/2022
Flowers, Stephanie	1	3/21/2022
<u>PALMER</u>		
Doyle, Kathryn	1	5/5/2022
Giroux, Jodee	1	
O'Connell, Jordana	1	4/25/2022
<u>PALMER FIRE</u>		
Jessop, Patrick	1	4/14/2022
<u>SOUTHWICK/TOLLAND</u>		
Connor, Kelly	1	4/25/2022
<u>WILBRAHAM</u>		
Lopez, Roxanne	1	1/26/2022

Agenda Item #11 EXPENSE BREAKDOWN - Board to review

Agenda Item #12 AUDIT COMMITTEE REPORT- June 16, 2022 Audit Committee Meeting was cancelled

Agenda Item #13 DIRECTORS REPORT-Board to review and file

Agenda Item #14 TRIAL BALANCE- No trial balance at this time due to updating the Accounting in PTG.

Agenda Item #15 HAMPDEN COUNTY RETIREMENT BOARD COMMENTS-

Agenda Item #16 PERAC MEMOS - Board to review and file

Agenda Item #17 STAFF OVERTIME- Board to Vote to consider approximately 28 hours of overtime for staff for preparing affidavits and Cola notices for Retirees. Update data and fix files requested for SEGAL Actuary for valuation.

Agenda Item #18 PRIT FUND TRANSFER- Vote to affirm Transfer to Money Market Account from PRIT for \$2,000,000.00 to cover July 2022 expenses.

Agenda Item #19 CLEANING SERVICE - Board to discuss and vote on 25.00 monthly increase requested by Donna Sullivan cleaning service.

Agenda Item #20 ACCIDENTAL DISABILITY - Adam Hart- Firefighter- Wilbraham
Vote to consider the responses of the medical panel for Accidental Disability submitted by Adam Hart.

Agenda Item #21 LEGAL UPDATE- 1.) Sherry Souliere- CRAB Appeal- Parties are in the process of submitting Memorandums supporting their position- CRAB will then decide the appeal; 2.) Kenneth Sagandorph- Board decision appealed to DALA- Parties received the First Pre- Hearing Order- Parties are to submit a joint Pre-Hearing memorandum by 9/29/2022.

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Agenda Item #22 **EXCESS EARNINGS**- Board to discuss failure to provide annual statement of earned income for calendar Year 2021 pursuant to Chapter 32 Section 91A for Ronald Chapdelaine, Paul Lampson, James Machado, and James Maciag.

Agenda Item #23 **OLD BUSINESS**- Daniel Carr Offset Hearing - Conclude Matter- Board vote on Offset Issues presented at June 1, 2022 Hearing.

Agenda Item #24 **NEW BUSINESS**- The monthly Insurance check to the Town of Southwick was stolen, altered, and cashed. The check amount was for \$13,426.93 and was cashed in New York. Peoples Bank called and the Chairman was sent a form for discrepancy on June 24, 2022. We received the money back and was deposited on 6/28/2022

Agenda Item #25 **PRIT** - Francesco Daniele from PRIT will be attending the meeting to give an update on HCRB PRIT fund.

Agenda Item #26 **OML COMPLAINT**- Executive Session under purpose 1 of M.G.L. c. 30A, section 21 (a) to review the Open Meeting Law Complaint received June 27, 2022 from Donald Davenport, in compliance with the Open Meeting Law and regulations thereunder. The Board will reconvene in Open Session.

Vote: To authorize Legal Counsel to respond to the Open Meeting Law complaint received June 27, 2022 from Donald Davenport

The Board Reserves the right to consider items on the agenda out of order.

The listing of matters is those reasonable anticipated by the Chair, which may be discussed at the meeting at least (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items identified for discussion in Executive Session may be conducted in open session in addition to or in lieu of discussion in Executive Session.

Please be advised that the Retirement Board may enter into Executive Session pursuant to M.G.L. Chapter 30A Section 21 and the reasons listed therein #1-10 in this section. The meeting should it be requested by the individual or may be deemed necessary by the Board or its Legal Counsel. Copies of prior Board meetings are available upon written request to the Hampden County Regional Retirement Board. This posted agenda is available on the Board's website: www.hcrb.org

Topic: Hampden County Regional Retirement Board Monthly Meeting
Time: July 13, 2022 10:00 AM Eastern Time (US and Canada)

Please Note**** All participants will be placed in the waiting room prior to admittance to the meeting to avoid any outside unwanted interference. If you are in the waiting room longer than 5 minutes, please call our office at (413) 737-1344 to confirm identity for admittance. Sorry for any inconvenience this may cause.

Join Zoom Meeting

<https://us06web.zoom.us/j/86732368036?pwd=WnVjcFlUdEpSbkhOTVhKVUJSNOMzUT09>

Meeting ID: 867 3236 8036

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