

BOARD OF LIBRARY TRUSTEES
AGENDA
January 5, 2017
2:00 pm

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2016 DEC 30 P 3:50
TOWN OF LUDLOW

APPOINTMENTS

DIRECTOR'S REPORT

1. Parking lot light pole has been installed.
2. ML Schmitt will bring a new 2x2 lighting fixture to the library for approval. Hampden Zimmerman is the fixture vendor.
3. Hunter Douglas shades have been installed in the program room. The same shades have been ordered for the small conference room.
4. Fax line has been routed to the Copier Room for public fax machine. Laptop has been purchased for the library by the IT Dept. Tabletop charging stations built by IT Dept. will be installed on library tables.
5. Friends of the Library will fund one of two free-standing charging station.
6. Titan Roofing notified regarding dropped entryway copper gutter to be restrapped.
7. Estimate for exterior hands-free Stanley door replacement should be considered. Stanley rep has been contacted; available after January 3rd, 2017.
8. Estimate received for replacement of the security panel (New England Fire & Security).
9. Senior Abatement Program applications now available at the Selectmen's Office in Town Hall.

CORRESPONDENCE

1. Organization of the Ludlow Senior Center Building Committee.
2. Massachusetts Municipal Wholesale Electric Company donation letter.
3. MBLC library certification and award notification.
4. Town Administrator: Articles for May 8, 2017 Town Meeting Warrant and Annual Town Report (due February 3, 2017).
5. Town Clerk: State Ethics Conflict of Interest training notification.
6. Western Mass Legislative Breakfast Schedule.

EXECUTIVE SESSION:

DISCUSSION: Open

The February 2017 meeting date/time has yet to be determined. ***Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.**