

BOARD OF LIBRARY TRUSTEES
AGENDA
March 7, 2017
2:00 pm

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TOWN OF LUDLOW

APPOINTMENTS

DIRECTOR'S REPORT

1. ChargeTech charging stations have been received and installed. The Friends are supporting the cost (\$550.00) of one of the stations.
2. Both program rooms now have new Hunter Douglas shades installed. Measurements taken for the bay window in the Reference Room.
3. Elevator passed inspection. Bay State Elevator sends notification prior to inspection each year.
4. Janitorial contract has been bid. New vendor selected (low bidder). T & S Professional Cleaning Service, Westfield, MA.
5. Friends' Mini Golf deemed a success. Treasurer's report for the event included with correspondence.
6. Strategic Planning meeting, 3/2/17, recap.
7. Building gutter cleaning begun in the fall, now completed.
8. Director job posting time extended on the MBLC website.
9. Finance Committee budget hearing, 2/27/17

CORRESPONDENCE

1. Friends of the Library Meeting minutes, 12/20/16; 2/28/17
2. Friends Mini Golf event totals.
3. Town Administration: Opening of Warrant for Town Meeting, May 8, 2017.
4. PublicFax Server Activity 2/1/17-2/28/17

EXECUTIVE SESSION: Review candidate application

DISCUSSION:

The April 2017 meeting date/time has yet to be determined. *Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.

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