

Board of Library Trustees  
Hubbard Memorial Library  
June 6, 2017

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2017 DEC 14 P 3:14  
TOWN OF LUDLOW

Attendees: Robert Mishol, Judy Kelly and Elaine M. Karalekas

Meeting was called to order at 10 a.m.

Bob and Elaine voted to accept the minutes with 2 changes .

Director's Report

1. The Child Safety Policy was accepted by Bob and Elaine. It will be added to the Web page.
2. The bike rack has been completed and is used. Paul Santinelli filled in and seeded the area. We would like to consider an additional bike rack, which Judy will check on.
3. The dumpster for the building lighting project is in place and the work began on Monday 6/5/17 @ 7 a.m. Project A, now working on the separate components, involves cutting up the ceiling tiles.
4. Valley Communications estimate for emergency loud speaker system has not yet been received. Judy will remind them.
5. MBCL final state award in the amount of \$15,430.72 has been received by the Town of Ludlow says Kim, the Town Accountant
6. The library has purchased Ancestry.com and Zinio (magazines). Mango will be purchased. IT Department, Gary Blanchard, has installed icons on the library's website homepage. Gary explained the work to us.
7. Stanley exterior doorway has been repaired for the time being. The rotor wheel on the exterior has been worn flat. The repair estimate is \$5,365.36, but since new rotors will be needed as a replacement for the external doors, maybe Ellie will let us know if the total replacement can be taken care of out of capitol expense. It is a capital expense and the cost of all new parts may not much more than the whole new door. There will be some money left after the retro fill and more money to come in the fall/winter grant.
8. Bay State Sprinkler inspection was done and the form sent to Ellie for the Insurance Company.

Correspondence:

1. Finance Committee memo of thanks.
2. Stanley Service proposal-door repair only.
3. Staff training letter.
4. Harry Grodsky agreement for July 2017-June 2018.

This is Judy Kelly's last official meeting with the trustees and we wish her well in her new ventures..

The September meeting has not been decided. The meeting adjourned by Bob and Elaine at 10:30. Respectfully submitted by Elaine M. Karalekas

Chris will revise the posting and sent it to us and Judy. Judy will put it on the MBLC website .

Next meeting will be on 11/6/14 at 4. Pending applications the week of 10/14 we will look at applications.

Chris motioned the meeting to end at 5:15.

Respectfully submitted by  
Elaine M> Karalekas