

AGENDA BOARD OF LIBRARY TRUSTEES

September 7, 2017

2:00 pm

RECEIVED
TOWN CLERK'S OFFICE
2017 SEP -1 P 3:52
TOWN OF LUDLOW

APPOINTMENTS

DIRECTOR'S REPORT

1. The town removed four dead pine trees from the library / town property
2. Garine Arakelian resigned from her PT Page position. Letter is in the Correspondence section
 - a. Human Resources has been notified and been provided with a position description
 - b. The position will be advertised through the town website as well as with the MBLC Jobs website
3. Patrick McGowan has a scheduled interview with Rich Wirth from the Register
4. Melissa engaged in a weeding project to enhance and consolidate the Large Print Collection
5. Patrick attended the MBLC Legislative Committee meeting on 8/25 and a sub-committee meeting on 8/31 to craft a proposal to address the opioid crises to the legislature
6. The library acquired some new equipment:
 - a. one 8' x 8' portable projection screen
 - b. two flatbed scanners – one Childrens / YA; one Adult
 - c. a set of PC speakers to assist in programming
7. The Hubbard library was certified by TechSoup, a non-profit providing free / low cost access to technology (hardware and software)
8. Initial research and an application has started to obtain funding from the Irene E. and George A. Davis Foundation for a grant in support of the creation of a makerspace / digital media lab serving Adult, Young Adult, and Childrens populations
9. Melissa, July, Amanda, Amy, and Patrick have all completed webinars on various professional development topics
10. Patrick signed up for two databases: Gale Opposing ViewPoints and Gale General Reference Center Gold – both databases were removed from the statewide databases offered through the MBLC
 - a. I had a deadline of 8/31 to obtain a discounted rate
11. I contacted Valley Communications and a representative stopped by to evaluate the installation of a paging system – proposal in Correspondence section
12. Scheduled meeting with Jocelyn Zepke, Director of Senior Center
 - a. Susan, an employee of the Senior Center stopped by the library to obtain discarded Large Print books for use in the Senior Center Library
13. Patrick received his Certificate of Librarianship issued by the Massachusetts Board of Library Commissioners

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CORRESPONDENCE

1. Intercom / Paging installation proposal from Valley Communications.
2. Garine Arakelian resignation letter.

EXECUTIVE SESSION: Personnel

DISCUSSION: Open

The October 2017 meeting date/time has yet to be determined.

***Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.**