

Board of Trustees

Hubbard Memorial Library
October 9, 2018

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Attendees: Chris Davis, Robert Mishol, Patrick McGowan and Elaine M. Karalekas

2018 OCT 10 10:26
TOWN OF LUDLOW

The meeting was called to order at 1 p.m.

1. 9/18 minutes were approved.
2. Ludlow Dementia Initiative - future education programs discussed
3. Ludlow Area Adult Learning Center-discussion restarted to plan an ESL conversation Their staff will come in for an overview of library resources/databases
4. Joan Robb will be joining the staff, part time.
5. Library Collection Policy-review, already approved and reapproved 10/18
6. New graphic signage purchased to promote the collection
7. Discussion of Facilities Plan preliminary draft
8. Carpeting is to be professionally cleaned on 10/20/18. First and second floor will be cleaned twice each year at \$525...per cleaning.
9. Discussion with the town and C/W Mars membership fee-the library will transition to the town network which is faster, will give better support, have a less complicated network infrastructure with reduced cost of consortium membership fee.
10. Wireless printing service has been purchased through C/W Mars in the amount of \$750.00. A meeting has been scheduled to implement wireless printing on 10/11 with C/W Mars.
11. A second reporting component, required for state aid, ARIS II has been completed.
12. MBLC LSTA grant monies will be available mid-October.
13. Coordination with the town IT department is underway for some grant technology.