

Board of Library Trustees
Hubbard Memorial Library
December 4, 2018

RECEIVED
TOWN CLERK'S OFFICE
2019 APR 19 A 10:26
TOWN OF LUDLOW

Attendees: Robert Mishol, Chris Davis, Patrick McGowan and Elaine M. Karalekas

Meeting was called to order at 1:50 pm.

Director's Report:

1. The trustees accepted the minutes of October and November 2018.
2. The Senior Abatement reporting has been completed.
3. Pat attended the CW MARS user council meeting in Athol, Ma. on 11/27/18.
4. Pat submitted the proposed FY20 budget recommendations to the town on 11/28/18.
5. Pat signed up to be a member of the MBLC Planning and Construction listserv.
6. MBCL Strategic Action Plan FY20 has been submitted.
7. The library will save \$904.00 in network fees by transferring to the town IT network, which is thirty times faster (10Mbps vs 300 Mbs.)
8. ESL Conversation group planning is underway. Discussion is underway to develop an ESL conversation group. Late Friday mornings/early afternoons have been identified as a good time slot. The start date should be in January. Laura Dintino has been assigned as the point person from the Ludlow Area Adult Learning Center who will oversee volunteers providing this service.
9. LAALC ESL classes have been stopping by the library to use resources/databases.
10. The library was notified of the part one of the state aid award in the amount of \$15,117.98 from the Mass Board of Library Commissioners.
11. MBLSC LSTA Grant...All of the furniture and a sample of select technologies has been purchased and set up.
12. Most of the furniture has been set up, and Dennis from IT configured the computers.
13. The Teck Petting Zoos have been completed and July is in the process of compiling the feedback. Program planning is underway. An opening event will be scheduled for January with TV coverage.

Old Business

HVAC bid is due to take place in the Spring.

The parking lot addition should take place in the Summer.

Correspondence:

1. MBLC State Aid award letter and certificate received.

2. MBLC changes to 1021 State Aid awards policies for FY 21.
3. MBLC State Aid for Public Libraries: A Guide for Municipal Officials received.
4. C/W MARS letter and document shows the value of service received through C/W MARS membership and why it cannot be lost.

RECEIVED
TOWN CLERK'S OFFICE
2019 APR 19 A 10:26
TOWN OF LUBLOW

Discussion: The boiler, and a pipe leak... Pat will contact Grodsky about.

Meeting was adjourned by all at 2:40 pm.

Next meeting will be on Thursday 1/3/2019

Respectfully submitted by

Elaine M. Karalekas