

Board of Library Trustees - Meeting Minutes

June 15, 2020

4:00 PM

Hubbard Memorial Library

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Please be advised that by Order of the Governor- Order suspending certain provisions of the open meeting law, G.L. c.30A, § 20 which limits public access and allows remote participation

Patrick McGowan is inviting you to a scheduled Zoom meeting.

Topic: Library Board of Trustees - Zoom Meeting

Time: Jun 15, 2020 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/96893939082?pwd=dWhvWXRkRHBlL1pqNzIzWURQOVNTZz09>

Meeting ID: 968 9393 9082

Password: Library

Appointments

Director's Report

MB Report

Part I and II – deadline to submit has been extended

State Aid = \$33,000 – might decrease next year

New Business

- Vote to reorganize the Library Board of Trustees.
  - Chris Davis to continue as Chair
  - Garrett Day approved as Secretary
- Review and discussion of status of library re-opening plans.
  - Curb side pick up started on June 8<sup>th</sup>
  - Returned items quarantined
  - Staff now working 24 hrs a week – will increase to at least 30 hrs by 6/22/20
  - Pat and July working 40 hrs
- Facilities planning discussion.
  - Light pole will be fixed by town

- Will be looking into updating the sign
- Will check on state of the roof
- Staff Frig needed to be replaced
- Getting info on vendors to work on the windows.
- Program Room needs work

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TOWN OF LUDLOW

#### **Old Business**

Going to outsource digitalization

The Library is currently not going to get the new position on the budget.

#### **Correspondence**

##### **Reopening Plan for the Hubbard Memorial Library**

Library not authorized to open to public yet

June 22<sup>nd</sup> for start of returning books

#### **Executive Session**

Discussion: Open

The next meeting date/time has yet to be determined.

Will meet again in July

\*Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.