

**Board of Library Trustees
Hubbard Memorial Library
24 Center Street Ludlow, MA 01056
Meeting Notice: BOARD OF LIBRARY TRUSTEES
Date: Tuesday, February 6, 2024 @ 4:00pm**

AGENDA

- Call to order.
- Approval of minutes of previous meeting(s). **[vote]**
- Correspondence.
 - Town Clerk's Office letter to remind of State Conflict of Interest Acknowledgement
- Director's report.
- Unfinished business.
 - 250th Committee requested staff participation in 250th events.
 - Olivia will attend and be available for questions 30 minutes before, during and 30 minutes after the Ludlow Historical talk presented by Mr. Bylicki and Mr. Fanning.
 - Kristin will present a craft from the youth department, 12-1:30, depending on set up and clean up time. She will also have a table with coloring pages.
 - Staff will be marching in the 250th parade.
 - Lobby furniture redesign – reviewing.
 - Stanley is still waiting on the door track to come in.
 - In talks with Lori Belanger about getting started on the windows.
 - Meeting room policy discussion.
- New business.
 - L-3 Senior Library Technician posting.
 - Staff completed state conflict of interest training.
 - Request from town to look at raising fees if possible. Raise photocopies for both Black & White copies by \$.05. Black and white would be \$.15 and color would be \$.35. **[vote]**
- Announcements.
- Adjournment.

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TOWN OF LUDLOW

Note: The topics listed are those which the Chair reasonably expects will be discussed as of the date of this posted notice. Not all the topics listed in this notice may actually be reached for discussion.