

**Board of Library Trustees Minutes
Hubbard Memorial Library
24 Center Street, Ludlow, MA 01056
LUDLOW BOARD OF LIBRARY TRUSTEES MEETING
Monday, July 15, 2024 at 12:30 pm**

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TOWN OF LUDLOW

Attendees: Linda Collette, Ruth Saunders & Reference and Technology Librarian, Olivia Eberli

2:00 pm - Visitation from: State Representative Aaron Saunders

2:00 pm - Visitation from: Karen Traub Secretary from the Massachusetts Board of Library Commissioners

- Call to order at 12:41 pm.
- Pledge of Allegiance.
- Flooding repairs and future prevention update:
 - Olivia updated trustees on the flooding repairs due to the flood situation on June 15, 2024 and discussed with Trustees about prevention of post-water issues due to the changing weather conditions and age of building with the Department of Public Works.
- Olivia reported that the Staff has a Team Building Professional Development meeting on August 26, 2024 at 1:00 pm.
 - ***A motion was made by Ruth to close the library at 12:00 noon to hold the Hubbard Memorial Library Staff Professional Day on August 26. Linda seconded the motion. A vote was taken and it was passed unanimously.
- The Trustees and Olivia discussed the following topics in order to prepare for the library tour with State Rep. Aaron Saunders and Karen Traub from the Massachusetts Board of Library Commissioners at 2:00 pm.
 - Highlight the programs and services the library provides:
 - Youth Services program
 - Adult programs
 - Family Services
 - Discuss the challenges the library is facing:
 - More shelving throughout the library
 - The cost of e-books being so expensive
 - More space needed for the library's collections
- The Trustees and Olivia toured the Hubbard Memorial Library at 2 pm with Karen Traub, along with her MBLC Colleague and State Rep. Aaron Saunders.
- The following topics were discussed:
 - Topics discussed above.
- A motion was made by Ruth to adjourn the meeting at 1:45 pm, with a second made by Linda. ** A vote was taken and it was unanimously passed.

Kindly submitted by:

Ruth Saunders, Acting Secretary

Date approved on: 2/4/25

By Board of Trustees:

Linda J. Collette

Name

Ruth Saunders

Name

2.4.25

Date

2/4/25

Date

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