

RECEIVED  
TOWN CLERK'S OFFICE  
2021 OCT 19 A 9:06  
TOWN OF LUDLOW

Minutes of the Ludlow Cultural Council

June 21, 2021

The meeting was called to order by Michelle Goncalves at 5:57 pm.

The meeting was held at Mac Donnelly Gazebo, 11 East Street, Ludlow, MA

Present at meeting were: Susan Amaral, Nira Flatley, Michelle Concalves, Robert Radowski, Janet Settembro, Matt Tibbits and Sharon Clark. Absent: Darlene Cincome and Jeff Gavioli

1) Motion was made to approve May 24, 2021 minutes by Susan Amaral and seconded by Bob Radowski. Motion was passed.

2) No new upcoming LCC-sponsored events to report on.

3) Review vendor applications for community market and vote on which vendors to accept. After review and discussion, Sharon made a motion to accept vendors as reviewed and agreed; Seconded by Matt Tibbits. Motion passed with 50 vendors being approved.

4) Much discussion followed regarding planning for Community Market. Members walked around the grounds at gazebo to view possible location of vendors and food booths as well as porta potty location. The following is some (secretary attempted to capture as much as possible as many conversations were going on.)

Need advertisement in Republican and Register. Should a stipend be given to performers?  
Reminder: no spikes in ground. Do we need a banner? Put up near bridge coming in from Indian Orchard?

Vendors will be located on grass area between gazebo and Park Place.

Food will be between gazebo and old senior center. Do we need a permit for food? Maybe Ludlow Sports Booster Club would be responsible. Maybe Ludlow Rotary Club?

Security: Michelle will reach out to Ludlow Police for guidance. Fee?

Possibly we can have Park Place closed for the two days of the market. LCC table by gazebo in between vendors and gazebo. There will be a "snow fence" near library to hold art work from local schools.

RECEIVED  
TOWN CLERK'S OFFICE

We will need porta-potties. What is the fee for this? Need a handicap potty?

2021 OCT 19 A 9:06

Parking for vendors and public should be ok. Approximately 114 parking spaces between playground/soccer field parking lot, school committee lot, old senior center, library and on street.

TOWN OF LUDLOW

Princess vendor will be at Library location and no fee charged.

Need more volunteers: maybe Community service from Ludlow National Honor Society students.

Ludlow Community Band will perform at Gazebo. Maybe a dance workshop to perform? Chalk art event?

Motion was made by Sharon to adjourn meeting; seconded by Matt Tibbits. Motion passed. The meeting adjourned at 8:04.

Respectfully submitted,

Nira Flatley