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TOWN OF LUDLOW

Minutes of the Ludlow Cultural Council

September 27, 2021

The meeting was called to order by Michelle Goncalves at 6:03 pm.

Present at meeting were: Susan Amaral, Nira Flatley, Michelle Concalves, Robert Radowski, Janet Settembro, Matt Tibbits and Sharon Clark. Grace Barone joined at 6:10; Resigned: Darlene Cincome

1) Minutes from September 13<sup>th</sup> LCC meeting will be reviewed/approved at next meeting.

2) Planning for October Community Market

SNKC food truck with kettle corn, lemonade and food will be at market on Saturday.

Taco El Charo food truck will be attending. Waiting for permits to be obtained.

Sun Kim Bob will be at market Saturday and Sunday.

Discussed the following items:

Confirmed all performers. No dance floor provided for dance company.

Reserve parking spots for performers. Citizens Bank will allow parking on Sunday.

Jeff Gavioli will bring audio equipment for gazebo.

Children's Area: Library will have books to borrow from 11:00-1:00. They will allow us chairs for kids and 2-3 tables. They will have pumpkin painting and mask making.

Fire truck will be on Saturday at 11:30.

Michelle will provide a scavenger hunt for kids with prizes.

PLAYNOW will provide chalk for sidewalk chalking.

Springfield Fresh Paint has offered to spray paint large mural (LCC logo). Cost \$350 to draw 4'x6' mural. Plus \$10/can spray paint.

Susan made motion to pay for mural painting. Nira seconded. Motion passed by all members present.

Printed brochure needs some changes. To reprint will be \$50. Motion was made by Nira to approve the reprint. After further discussion regarding perhaps having more changes to agenda, it was agreed to keep brochure as is. Nira withdrew her motion.

Exit 7 will do a pop-up song of their upcoming event: The Who's TOMMY at Gazebo at 12:00.

Nira will bring easel and table as well as a first aid kit.

Bob will bring tables and saw horse.

Sharon will take poster to all area business across street from Gazebo area.

Parking will be available at school administration lot, Old Sr. Center Parking, soccer field lot.

Also, across street at Walgreens, Subway, etc.

Vendors will be allowed to pull cars into library parking lot (Park Street will be closed 11-3) to unload only. Then they will have to park elsewhere.

Bicycle police will be on site. Porta Potties to be delivered Friday evening. Will be cleaned between Saturday and Sunday.

Cones will be used to identify vendors areas. Vendors to arrive at 10:00.

Council members please arrive at 9:00-9:30. Bring a chair.

Michelle and Susan will give out their cell phone numbers for Saturday and Michelle and Grace to give cell phone numbers for Sunday. In case of issues.

Volunteers: council members, Scouts, Lyons Club, Rotary Club

LCC brochure will be at LCC Info and Vendor check-in table.

Sponsor signs are all set.

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Motion made by Micelle to adjourn meeting. Seconded by Susan. Approved by all members in attendance.

Meeting adjourned at 7:18 pm.

Respectfully submitted,

Nira Flatley