

MINUTES OF THE MEETING  
OF THE  
LUDLOW HOUSING AUTHORITY  
February 15, 2017 3:00 p.m.

RECEIVED  
TOWN CLERK'S OFFICE  
2017 FEB 17 P 3:29  
TOWN OF LUDLOW

REGULAR MEETING

AT THE COLONIAL SUNSHINE MANOR COMMUNITY ROOM,  
LOCATED AT 114 WILSON STREET, LUDLOW, MASSACHUSETTS

The meeting was called to order by Vice-Chairperson Patricia Holley at 3:03 p.m.  
Upon roll call those present were as follows:

Present:	Patricia Holley	Susan Stanek
	David Sepanek	Chester Giza
Absent:	Victor Jay Field	

The Secretary posted the Notice of Meeting at the Town's Clerk office  
on February 10, 2017.

Also in attendance: Secretary Robin Carvide  
Tenant P. Charbonneau & G. Cropanese from Wilson Street

Acceptance of the minutes from January 18, 2017.

Upon a motion made by Patricia Holley which was seconded by Susan Stanek, it was  
unanimously voted to accept the January 18, 2017 minutes as written.  
All in favor.

Upon a motion made by Patricia Holley, which was seconded by Susan Stanek, it was  
unanimously voted to pay the bills. Detailed Disbursement Journal attached for total of  
\$47,873.62 for checks paid to date for February, Check #'s 18882 to 18917. All in favor.

Financial Report:

No accountant financials, will do double next month.  
We have two empty apartments which should both be rented by the end of this month.  
Sent all findings to DHCD, about congregate PACE programs, once hear back we can work  
with program to fill congregate apartment.

Upon a motion made by David Sepanek, which was seconded by Susan Stanek, it was  
unanimously voted to accept the Financial Report. All in favor

The Secretary gave the following Modernization update.

Fire Alarm Phase II: Starting next this week to install panels into buildings 3 & 4 Wilson Street.

Upon a motion by Susan Stanek, which was seconded by David Sepanek, it was unanimously voted to accept the Modernization Report.

Correspondence:

Public Housing Notices 2017-03 to 05 were reviewed and acknowledged.

Old Business:

A. Update: On hold, camera at entrance doorway 39 Chestnut Street:

B. Cable/Jacks: On hold in communication with cable

New Business:

Robin asked for permission to bring Norma Hernandez, Tenant Lease Coordinator, to the Annual Conference. The Conference has great training sessions for her.

Upon a motion by David Sepanek, which was seconded by Susan Stanek, it was unanimously voted to let Norma Hernandez go to the Annual Conference.

Robin asked if Board would be interested in going to Conference, they have the Board Member training there. They were interested in hearing what and when the trainings were.. Will bring to next Board meeting.

David Sepanek would like Robin to research what specifically, and what changes are in the law, can be used to deny applicants for CORI results. Will place on next agenda.

Chair opened floor to tenants.

Questions about snow plowing and removal were discussed.

Went into Executive Session: Reason Personal waiver request.

Went back into Regular Session

Motion to Adjourn

There being no further business to come before the meeting, therefore, upon a motion made by David Sepanek, which was seconded by Susan Stanek, Chester Giza adjourned the meeting at 4:25 p.m.

The next regular meeting is scheduled to be held on Wednesday, March 15, 2017 at 3:00 p.m.

Attest: Secretary Robin Carvide