

MINUTES OF THE SPECIAL MEETING  
OF THE  
LUDLOW HOUSING AUTHORITY  
September 11, 2017 3:00 p.m.

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2017 SEP 12 P 2:02  
TOWN OF LUDLOW

SPECIAL REGULAR MEETING  
AT THE COLONIAL SUNSHINE MANOR COMMUNITY ROOM,  
LOCATED AT 114 WILSON STREET, LUDLOW, MASSACHUSETTS

The meeting was called to order by Chairperson Chester Giza at 3:17 p.m.  
Upon roll call those present were as follows:

|          |                 |               |
|----------|-----------------|---------------|
| Present: | Patricia Holley | Susan Stanek  |
|          | Chester Giza    | David Sepanek |

Absent: Victor Jay Field

The Secretary posted the Notice of Meeting at the Town's Clerk office  
on September 7, 2017 at 10:40 am.

Also in attendance: Secretary Robin Carvide  
Tenant(s): A. Polmanteer (Chestnut Street)

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Resolution to approve Certificate of Final Completion and Application and Certificate for Payment for FISH # 161074

The following Resolution was introduced by David Sepanek, read in full and considered.

RESOLUTION NO. 15

RESOLUTION AUTHORIZING to approve and accept the motion made by David Sepanek, which was seconded by Susan Stanek, it was unanimously voted to approve the Certificate of Final Completion and the Application & Certificate for Payment

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE MEMBERS OF THE LUDLOW HOUSING AUTHORITY, AS FOLLOWS:

Section 1. The Authority shall enter into a contract with the Commonwealth of Massachusetts in the form submitted at this meeting and contract in the name of Ludlow Housing Authority under its corporate seal, and the Secretary is hereby authorized to attest the same.

Section 2. The Authority hereby requests the Director of the Department of Housing and Community Development (Commissioner of the Department of Community Affairs) enter in such contract.

Section 3. The Officers of the Authority shall be, and they are authorized and directed, on and after the execution of such contract by the respective parties thereto, to do and perform on behalf of the Authority all acts and the things required of the Authority to perform full all its obligations thereunder.

Section 4. This resolution shall take effect immediately. David Sepanek moved that the foregoing resolutions be adopted as introduced and read which motion was seconded by Susan Stanek, and upon roll call the "Ayes" and "Nays" were as follows:

AYES: David Sepanek  
Susan Stanek  
Patricia Holley  
NAYS: NONE

The Chairperson thereupon declared said motion carried and said resolution adopted.

Resolution to approve Boston Mechanical Inc's Bid for Administrative Building Boiler, Pump, Tank and PTAC Unit Replacement, Colonial Manor 667-2, DHCD Project # 161084 (BDO# 3135)

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The following Resolution was introduced by Susan Stanek, read in full and considered.

RESOLUTION NO. 16

RESOLUTION AUTHORIZING to approve and accept the motion made by Susan Stanek, which was seconded by Patricia Holley, it was unanimously voted to approve the bid of 59,123.00 from Boston Mechanical Inc. for FISH # 161084.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE MEMBERS OF THE LUDLOW HOUSING AUTHORITY, AS FOLLOWS:

Section 1. The Authority shall enter into a contract with the Commonwealth of Massachusetts in the form submitted at this meeting and contract in the name of Ludlow Housing Authority under its corporate seal, and the Secretary is hereby authorized to attest the same.

Section 2. The Authority hereby requests the Director of the Department of Housing and Community Development (Commissioner of the Department of Community Affairs) enter in such contract.

Section 3. The Officers of the Authority shall be, and they are authorized and directed, on and after the execution of such contract by the respective parties thereto, to do and perform on behalf of the Authority all acts and the things required of the Authority to perform full all its obligations thereunder.

Section 4. This resolution shall take effect immediately. Susan Stanek moved that the foregoing resolutions be adopted as introduced and read which motion was seconded by Patricia, and upon roll call the "Ayes" and "Nays" were as follows:

AYES: David Sepanek  
Susan Stanek  
Patricia Holley  
NAYS: NONE

The Chairperson thereupon declared said motion carried and said resolution adopted.

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Motion to Adjourn

There being no further business to come before the meeting, therefore, upon a motion made by Susan Stanek, which was seconded by David Sepanek, Chester Giza adjourned the meeting at 3:45 p.m.

The next regular meeting is scheduled to be held on Wednesday, September 20, 2017 at 3:00 p.m.

Attest: Secretary Robin Carvide