

Ludlow Housing Board Meeting  
Wed, Oct 21, 2020 11:00 AM - 11:45 AM (EDT)

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TOWN OF LUDLOW

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## AGENDA

### 1. Roll Call, Members of Authority

David Sepanek

Joshua Carpenter

Susan Stanek

Audrey Polmanteer

### 2. Acceptance of the Minutes of the Meeting:

A. Minutes from September 23, 2020 Meeting

### 3. Payment of Bills: Warrant report

### 4. Financial Report:

A. Monthly Accountant Report (Sept/Year End) next Month

B. Proposed budget: Accountant will be on call

C. Annual Plan & CIP

D. Update on Full time maintenance position

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5. Modernization Report:

- A. FISH# 161107 Lighting Health & Safety (3 completed)
- B. Flood 106A Wilson Street: Vendor Insurance
- C. Fish # 161100 Laundry Room reconfiguration Wilson Street: DHCD
- D. Fish # 161116 Replace Water Heater 26 Meadow Street Building
- E. Fish # 161118 Remove & replace flooring Meadow Street Compliance
- F. Fish # 161124 Remove & replace gas furnace 229 Howard Street
- G. Fish # 161117 Vanity & Lighting State St Development: DHCD

6. Reading of the Correspondence:

- A. Public Housing Notice 2020
  - PHN 2020-30 Budget Guidelines
  - PHN 2020-31 Unemployment Benefit Income for Rent Determination
  - PHN 2020-32 Guidance on End of Eviction Moratorium
- B. Correspondence from tenant for damage reimbursement

7. Old Business:

- A. Updated Policy and Procedures Policies: Answer Attorney's questions
- B. November will start review of miscellaneous individual policies.
- C. PHN 2019-13 Technical Assistance for Vacant Land Development:

8. New Business:

- A. COVID update: office hours, community rooms, PPE, sanitizing
- B. Chestnut Street: Senior Center movement plan.

9. Adjourn Meeting

Meeting Posted October 19, 2020