

Ludlow Housing Board Meeting  
Wed, Dec 16, 2020 11:00 AM - 12:00 PM (EST)

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## AGENDA

### 1. Roll Call, Members of Authority

David Sepanek

Joshua Carpenter

Susan Stanek

Audrey Polmanteer

### 2. Acceptance of the Minutes of the Meeting:

A. Minutes from November 25, 2020 Meeting

### 3. Payment of Bills: Detailed report

### 4. Financial Report:

A. Update on vacancies

B. Award of Formula Funding for FY23

### 5. Modernization Report:

A. FISH# 161107 Lighting Health & Safety (3 completed)

B. Flood 106A Wilson Street: Vendor Insurance

C. Fish # 161100 Laundry Room reconfiguration Wilson Street: DHCD

D. Fish # 161116 Replace Water Heater 26 Meadow Street Building

E. Fish # 161118 Remove & replace flooring Meadow Street Compliance

- F. Fish # 161124 Remove & replace gas furnace 229 Howard Street
- G. Fish # 161117 Vanity & Lighting State St Development: DHCD

6. Reading of the Correspondence:

- A. Public Housing Notice 2020
  - PHN 2020-37 Insurance Renewal
  - PHN 2020-38 Tenant Selection Performance maintenance review
  - PHN 2020-39 LHA Responsibilities Domestic Violence
- B. Correspondence from Maria Crespo about Grandview Avenue

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7. Old Business:

- A. Updated Policy and Procedures Policies:
  - 1. Progressive Discipline Policy
  - 2. Personnel Policy
- B. PHN 2019-13 Technical Assistance for Vacant Land Development:
  - 1. Hampden County Register of Deeds
  - 2. Personal belongings (wood pile and misc. debris)
  - 3. Trespasser of borders (From Town)
- C. Chestnut Street: Senior Center movement plan

8. New Business:

- A. COVID update: office hours, community rooms, PPE, sanitizing

9. Adjourn Meeting

Meeting Posted December 11, 2020