



Town of Ludlow, Massachusetts

Ludlow Local Emergency Planning Committee

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Meeting Minutes – Thursday, September 14, 2017

The meeting was called to order at 3:00 PM. Members present were as follows:

A.J. Donais (HealthSouth), Michael Hill (LCTV), Bob McCormick (WWLP / Amateur Radio), Ricky Machado (Ludlow Fire Department), James Machado (Ludlow Fire Department), Scott Kozak (Ludlow Fire Department), Helen J Grabowski (Council on Aging), Bill Lachenmeyer (MMWEC), Louis Gilli (MMWEC), Michael Brennan (Ludlow Police Department)

1. Approval of April 2017 Minutes
Motion made and passed to accept the minutes as written.
2. Treasurer's Report
Tabled until next meeting.
3. EMD Update
Ludlow police dispatch may take over EMD. New next gen 911 came on-line last week. Mandated to have two dispatchers with the amount of calls.
4. Tabletop Exercise Planning
Still looking to do tabletop exercise in November 2017. Move the next meeting to the third Wednesday in October (18 Oct 2017) and tentatively tabletop exercise on Wed 15 Nov 2017 at 12:00.
5. MMWEC Natural Gas Pipeline
Louis Gilli presented information on the MMWEC natural gas pipeline. The line is walked and inspected four times a year including vapor monitoring during walking the line. Abutters within 660 feet of the line receive mailings from MMWEC. A safety brochure that is distributed to the public was also presented along with some photos and a map indicating the pipeline's location.
6. Miscellaneous Items
As we have had numerous changes to the LLEPC suggested that we develop a new list of the committee members.
7. Motion was made to adjourn. Motion passed. Meeting adjourned at 3:32 PM