



Town of Ludlow, Massachusetts



Ludlow Local Emergency Planning Committee

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TOWN OF LUDLOW

Meeting Minutes – Wednesday, October 18, 2017

The meeting was called to order at 3:00 PM. Members present were as follows:

A.J. Donais (HealthSouth), Bruce Augusti (MEMA), Scott Kozak (Ludlow Fire Department), Helen J Grabowski (Council on Aging), Bill Lachenmeyer (MMWEC), Louis Gilli (MMWEC), Mark Thomas (Columbia Gas), Ryan Pease (Fire Chief/EMD), Daniel Valadas (Ludlow Police Department), David Ritchie (Community Center), Ellie Villano (Town Administrator), Dolly Cincone (Ludlow Public Schools), Cheryl Messer (Ludlow BOH)

1. Approval of September 2017 Minutes
Motion made and passed to accept the minutes as written.
2. Treasurer's Report
Approximately \$1,500.00
3. EMD Update
Full time dispatchers completed. Next generation 9-1-1 is operational and mainframe work scheduled to be completed next week. LFD still EMD. Regional dispatch proposal is off the table.
4. Tabletop Exercise Planning
Annual LEPC tabletop exercise to be held on Wednesday, November 15th at noontime at the Ludlow Safety Complex. To be facilitated by Bruce Augusti. A working lunch will be served for participants. A.J. Donais will send an email reminder to committee members regarding the tabletop exercise date/time next week and a final reminder the week prior to the exercise.
5. Miscellaneous Items
 - Discussed school feasibility study. New school would combine Chapin Street/Vets Park and be constructed behind existing Chapin Street Elementary. Vets Park to be closed.
 - Ellie Villano to provide A.J. Donais with updated contact information for Department of Public Works committee representation (Steven Frederick).
 - Columbia Gas reported having completed training with LPD in September. Training with LFD to be scheduled in December.
 - Discussed potential expansion of surveillance camera coverage at Ludlow Safety Complex as well as possible needs at Whitney Park and Veteran's Memorial. Camera coverage may be needed on river walk as walk-way expands.
 - Discussed future need for Westmass Area Development committee representation as mill development continues.
6. Motion was made to adjourn. Motion passed. Meeting adjourned at 4:00 PM.