

\*Please be advised that by Order of the Governor: [S 2475. An act relative to extending certain COVID-19 measures adopted during the state of emergency](#) – Please feel free to view this meeting via cable television as this meeting is broadcast live or via live stream. Instructions are on the town’s website. You may also access the meeting by audio by calling 1-617-758-8793, attending via UberConference, or by attending in person\*

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TOWN CLERK'S OFFICE  
2022 AUG 25 P 2:06  
TOWN OF LUDLOW

**AGENDA - REVISED** (08/25/22 2:00 p.m.)

***Town of Ludlow Planning Board***

***Meeting of August 25, 2022***

***Time: 7:00 p.m.***

***Ludlow Town Hall – Selectmen’s Conference Room***

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***Appointments:***

- 7:00 – PUBLIC HEARING – Special Permit / Accessory Apartment – 100 Waverly Road  
(Assessors’ Map 33, Parcel 109Q) Robert W. Smith  
(change of ownership for existing accessory apartment)
- 7:05 – PUBLIC HEARING – Special Permit / Home Occupation – 9 Cady Street, Apt. 6  
(Assessors’ Map 12C, Parcel 106) Nicholas Suter (office for painting business)
- 7:10 – PUBLIC HEARING – Special Permit / Home Occupation – 1670 Center Street  
(Assessors’ Map 38, Parcel 10B) Lauren Gauthier (bookkeeping company)
- 7:15 – PRELIMINARY SUBDIVISION – 0 & 694 Chapin Street (Chapin Heights)  
(Assessors’ Map 11D, Parcel 97, and Map 16B, Parcel 1-1) VDS Properties, LLC  
c/o Mr. Joe Alves (Proposed eight (8) lot residential subdivision)

***Discussion Items:***

**Site Plan Roundtable**

***Mail Items:***

- 37. Payroll/Bills Authorization Form from Kim Collins, Town Accountant (*vote & sign*)

***Consent Agenda:***

*The following items will be adopted by unanimous consent upon announcement by the Chairman unless a board member objects at that time. Any member may also request that an item be removed from the consent agenda for separate consideration. (Circulate documents for signatures)*

- ◆ FILE Mail Item 36. - Legal Notices from surrounding communities
- ◆ APPROVE/SIGN Minutes of August 11, 2022 and August 18, 2022
- ◆ SIGN Special Permits:
  - Brent Allen – 19 Pine Knoll Drive (process paperwork for landscaping business)
- ◆ APPROVE Change of Occupancy:
  - Daniel Roberts (Overhead Door Co. of Pioneer Valley) – 541 Center Street  
(from bath remodeling to garage door installation company)

**\*If for any reason the Planning Board meeting of August 25, 2022 is cancelled, the public hearing(s) will be re-scheduled to the same corresponding time(s) on September 8, 2022\***

All applicable paperwork is on file at the Planning Board Office during regular working hours. Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the Chairman reasonably expects will be discussed as of the date of this notice.

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