

Ludlow Radio Communications Advisory Committee
Minutes, Tuesday, June 30, 2020, 10:30AM

Fire Chief Ryan Pease, Fire Deputy Chief Jeff Lavoie, Police Chief Dan Valadas, Police Lt. Mike Brennan, Police Off. Dan Soares, LPS IT Mike Assaf, Ludlow DPW Superintendent Mike Suprenant, Ret. Ludlow Police Chief Pablo Madera, Ludlow Senior Center Ms. Jody Zepke

Call to order (Chief Ryan Pease) to begin meeting - **10:30 AM**

RECEIVED
TOWN CLERK'S OFFICE
JUN 30 10 4 36
TOWN OF LUDLOW

- Pledge of Allegiance (All)
- Chief Ryan Pease discussed the need to organize the Town of Ludlow's Radio Communications Advisory Committee (RCAC or "Committee").
- Motion made by Lt. Brennan to organize the Committee and elect Fire Chief Ryan Pease as Chair of the Committee. Seconded; no further discussion. Vote Passed (All).
- Motion made by Chief Pease to elect Police Chief Daniel Valadas as the Committee Vice Chair. Seconded; no further discussion. Vote passed (All).
- Motion made by Chief Pease to elect a Secretary for the Committee. Discussion of either Deputy Lavoie or Lt. Brennan. Motion to elect Lt. Brennan as committee secretary by Off. Soares. Seconded; no further discussion. Vote passed (All).
- Lt. Brennan introduced a motion to begin discussion on the bids received by the RCAC by two vendors: Goosetown Communications and Marcus Communications. Seconded and Voted (All) to begin discussions on the bids.
 - Discussion on the price points: Marcus Communications provided the lowest bid of the two vendors. (Soares)
 - Best option was Marcus Communications (Lavoie)
 - Discussion of Service Contracts as included with the bid (Madera). Discussion on years of service being included or possibly having to go to town meeting for a vote for any expenses for service contracts not covered in the contract or beyond certain amount of years (All).
 - Clarification as to the bids of the two vendors; Goosetown Communications submitted bids on behalf of 1 company: Motorola. Marcus Communications submitted bids on behalf of 3 companies: Tait, Harris and Kenwood. Marcus – Tait was the lowest bid (Brennan).
 - The Marcus Tait bid was considered to be lowest qualified bid (Pease).
- Motion by Mike Assaf: As per IFB requirements, section 2.3, the Committee recommends Communications' bid for the total of \$4,441,255.60, contingent upon

successful negotiation and best and final offer from the selected vendor (Marcus Communications)" Seconded by Chief Pease. No further discussion. Vote Passed by All - Unanimous (Ret. Chief Madera abstained from the vote).

RECEIVED
TOWN CLERK'S OFFICE

- Motion by Chief Pease to increase and limit the number of RCAC to 9 individuals (with 5 being a quorum) and adding a Ludlow Senior Center Representative, Ms. Jody Zepke. Seconded, no further discussion. Vote Passed (Unanimous)
- Discussion on next meeting will likely be after negotiations between Marcus Communications and ACD Telecom (representing Town of Ludlow) are finalized (All).
- Motion to adjourn by Ret. Chief Madera. Seconded, no further discussion. Passed (Unanimous).
- **End of meeting - 11:00 AM**

2020 OCT 14 P 4:37
TOWN OF LUDLOW

Note: Meeting recorded by Ludlow Community Television and held in the Ludlow Police Department Classroom.