

Ludlow Radio Communications Advisory Committee  
Meeting Minutes of Tuesday, October 20, 2020, 9:00AM

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TOWN OF LUDLOW

**Fire Chief Ryan Pease, Fire Deputy Chief Jeff Lavoie, Police Chief Dan Valadas, Police Lt. Mike Brennan, Police Off. Dan Soares**, LPS IT Mike Assaf, Ret. Ludlow Police Chief Pablo Madera, Ludlow DPW Superintendent Mike Suprenant, Ludlow Senior Center Ms. Jody Zepke

Call to order (Chief Ryan Pease) to begin meeting – **9:16 AM**

Pledge of Allegiance **(All)**

- Motion made by Deputy Chief Lavoie to accept the agenda meeting minutes of 9/15/20. Seconded by Off. Soares; no further discussion. Vote Passed (All).
- Chief Pease presented discussion on his communication with the Town's Legal counsel with their review of the proposed contract with Marcus Communications. Town Counsel has forwarded questions to Chief Pease that they are looking to ask Marcus Communications as they pertain to procedural issues of certain line items. The intent of the questions is to ensure that all parties are within the bounds of the IFB and agreed upon bid price.
  - Discussion on contract service agreement would also need to be presented as an article for Town meeting as it goes beyond three years; and therefore must go through the Town Meeting process, per law. The funds are already allocated, just needs a yes vote by meeting members to enter into the contract service agreement.
  - Discussion on the radio upgrade at four sites and the difference between the Radio Frequency and Microwave transmission and redundancies.
  - Discussion on committee members working with the various points of contacts (MWRA, DCR, Planning Board, Conservation, etc.) to ensure that we remain on our anticipated target dates.
- Motion by Chief Valadas to send the Town's Legal Counsel Questions to Marcus Communications. Seconded by Dep. Chief Lavoie. No further discussion, all in favor.
- Old Business: None
- New Business: None
- Motion to adjourn by Dep. Chief Lavoie. Seconded Chief Valadas, no further discussion. Passed (Unanimous).
- **End of meeting – 9:35 AM**

**Note:** Meeting was audio recorded and held in the Ludlow Police Department Classroom.