

Ludlow Radio Communications Advisory Committee
Meeting Minutes of Tuesday, September 21, 2021, 9:00AM

Fire Chief Ryan Pease, Fire Deputy Chief Jeff Lavoie, Police Chief Dan Valadas, Police Lt. Mike Brennan, Police Off. Dan Soares, LPS IT Mike Assaf, Ret. Ludlow Police Chief Pablo Madera, Ludlow DPW Superintendent Mike Suprenant, Ludlow Senior Center Ms. Jody Zepke

Call to order (Chief Ryan Pease) to begin meeting – 9:05 AM

Pledge of Allegiance (All)

- Motion made by Deputy Chief Lavoie to accept the agenda meeting minutes of 2/12/21. Seconded by Chief Valadas; no further discussion. Vote Passed (Unanimous).
- Chief Pease presented discussion on Minnechoag Mountain Radio Site and permits needed to be obtained through DCR. Chief Pease has advised the committee of delays with obtaining permits through DCR. Chief Pease has contacted the office of the local State Representative (Mr. J. Oliveira) for assistance. Permits will have to be approved before construction on new site to begin.
- Discussion on an issue with the use of a Frequency currently registered by the Bloomfield PD CT. The Frequency is being used by an EMS service (also Bloomfield) without apparent FCC authorization and is not being used by Bloomfield PD. The Frequency will be needed for use under the Town's new 'trunking' radio system (1 of 4 channels); and this unauthorized usage will create interference. Chief Pease advised that he will be approaching Bloomfield PD about the issue for resolution. Another venue for resolution would be the FCC, should Bloomfield PD be unable to resolve.
- Discussion on the three new radio tower sites:
 - Minnechoag Mountain: Further discussion on getting assistance through other state agencies to assist/push DCR on permits for Minnechoag mountain radio tower site as there are frustrations with the lack of urgency.
 - "Nick Silva Field": Discussion on upcoming Town ZBA approval on the "Nick Silva Field" radio site to begin work on construction of the tower. All land is Town owned. Discussion on the delays so far in the approval process.
 - Nash Hill Rd.: Discussion on the Nash Hill Rd./ MWRA radio tower site as being on-schedule. Town Counsel is currently constructing a long-term lease agreement between the Town and MWRA for use of the site (The town is currently in a MOA with MWRA on this site).
- Discussion by Chief Pease on requesting that ACD telecom contract on project consultation be renewed. Motion made to recommend to Town that contract is renewed with ACD telecom by Lt. Brennan / 2nd by LPS IT Assaf. No further discussion. Motion Passed (Unanimous).
- Discussion by all on project time-lines on construction going forward to completion of project, coverage testing required; possible delays with obtaining shelters and electronic equipment; personnel training, etc.

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- Discussion by Chief Pease on the need to replace the DPW representative member of the Radio Committee with BPW member Steve Santos. Ludlow DPW representation was the former DPW Superintendent (Mike Suprenant) who is no longer with the DPW. Motion made by Chief Valadas to replace current DPW representative with Mr. Steve Santos. 2nd by LPS IT Assaf. No further discussion; Motion Passed (Unanimous).
- Motion to adjourn by Lt. Brennan. 2nd by LPS IT Assaf; Motion Passed (Unanimous).
- **End of meeting – 10:05 AM**

Note: Meeting was audio recorded and held in the Ludlow Police Department Classroom.

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