

***The Town of Ludlow Massachusetts
Safety Committee***

**488 Chapin Street • Ludlow, Massachusetts 01056
safety@ludlow.ma.us**

***Sgt. Brian Shameklis
Chairman***

***Penny Lebel
Vice Chairman***

***Amy Kutz
Secretary***

TOWN OF LUDLOW

2022 JUN 10 A 8:40

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**MEETING MINUTES
Thursday May 19, 2022 - 5:00 pm
Ludlow Town Hall, Hearing Room #2, 1st Floor**

5:00 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Members present: Sgt. Brian Shameklis-Chairman, Penny Lebel-Vice Chairman, Derek Smolinski, Ryan Churchill, Keith Ouellette, Alex Simao

Members absent: Justin Larivee, Seth Falconer, Jeff Lavoie, Chris Coelho

VISITATIONS

5:00 Hillside Valley to discuss new fence in front of 229 Miller Street
No-Show – Board to find phone # and reach out again

22-059 Planning Board – Legal Notice – Special Permit/Home Occupation – Office for Engineering Consulting Business – 517-U617 Ideal Lane. Motion made by Ms. Lebel to file. Mr. Smolinski second. Vote 6-0.

22-060 Planning Board – Legal Notice – Special Permit/Home Occupation – Office for Scheduling Craft Shows – 60 Haswell Circle. Motion made by Ms. Lebel to file. Mr. Smolinski second. Vote 6-0.

22-061 Planning Board – Legal Notice – Site Plan – Used Car Sales – 37 Letourneau Lane. Motion made by Ms. Lebel to file. Mr. Smolinski second. Vote 6-0.

22-062 Planning Board – Legal Notice – Special Permit/Home Occupation – Office for Electrician – 175 East Street. Motion made by Ms. Lebel to file. Mr. Smolinski second. Vote 6-0.

22-063 Planning Board – Memorandum – Approval of Change of Occupancy – Barbershop – 48 Hubbard Street. Motion made by Ms. Lebel to file. Mr. Smolinski second. Vote 6-0.

22-064 Planning Board – Memorandum – Approval of Change of Occupancy – Beauty Salon – 206 Holyoke Street. Motion made by Ms. Lebel to file. Mr. Smolinski second. Vote 6-0.

22-065 Planning Board – Memorandum – Approval of Change of Occupancy – Partial Change of Ownership – 1014 Center Street. Motion made by Ms. Lebel to file. Mr. Smolinski second. Vote 6-0.

- 22-066 Planning Board – Memorandum – Approval of Change of Occupancy – Office Space for Electrical Business – 120 East Street. Motion made by Ms. Label to file. Mr. Smolinski second. Vote 6-0.
- 22-067 Planning Board – Memorandum – Approval of Change of Occupancy – Booth Rental/Barbering at Hair West Designs – 322 West Avenue. Motion made by Ms. Label to file. Mr. Smolinski second. Vote 6-0.
- 22-068 Planning Board – Memorandum – Approval of Change of Occupancy – Golf Simulator Facility – 60 East Street. Motion made by Ms. Label to file. Mr. Smolinski second. Vote 6-0.
- 22-069 Planning Board – Memorandum – Approval of Change of Occupancy – Change of Ownership – 1327 East Street. Motion made by Ms. Label to file. Mr. Smolinski second. Vote 6-0.
- 22-070 Planning Board – Memorandum – Approval of Change of Occupancy – Day Spa – 485 Holyoke Street. Motion made by Ms. Label to file. Mr. Smolinski second. Vote 6-0.
- 22-071 Planning Board – Notice of Decision – Special Permit/Home Occupation – Office for Scheduling Craft Shows – 60 Haswell Circle. Motion made by Ms. Label to file. Mr. Smolinski second. Vote 6-0.
- 22-072 Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office – Candle Making for Online Sales – 530 Lyon Street. Motion made by Ms. Label to file. Mr. Smolinski second. Vote 6-0.
- 22-073 Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office-Office for Off-Site Baking Business – 53 Bridle Path Circle. Motion made by Ms. Label to file. Mr. Smolinski second. Vote 6-0.
- 22-074 Planning Board – Legal Notice – Site Sketch – John Garcia, Royal Coach Sales, LLC – Used Car Sales – 37 Letourneau Lane – **COMMENTS DUE BY MAY 12, 2022.** Motion made by Ms. Label to write letter to Board of Selectmen that Safety Committee has no issues. Mr. Simao second. Vote 6-0.
- 22-075 Planning Board – Legal Notice – Site Sketch – Jamie Jacobs – Beauty Salon with Associated Site Improvements – 193 Center Street – **COMMENTS DUE BY MAY 26, 2022.** Motion made by Mr. Ouellette to comment that Safety Committee has no issues. Mr. Simao second. Vote 6-0.
- 22-076 Planning Board – Legal Notice – Site Sketch – Barbara Capuano – Estate Lot – Timberidge Road – **COMMENTS DUE BY MAY 26, 2022.** Motion made by Mr. Churchill to comment that Safety Committee has no issues. Mr. Simao second. Vote 6-0.
- 22-077 Planning Board – Legal Notice – Site Sketch – JLL Real Estate LLC – Redevelopment of Site into Self-Storage Facility in an Agricultural Moderate Density Overlay District – 590-596 Center Street – **COMMENTS DUE BY MAY 26, 2022.** (SEE 22-078)
- 22-078 Planning Board – Legal Notice – Site Sketch – **REVISED PLANS** – JLL Real Estate LLC – Redevelopment of Site into Self-Storage Facility in an Agricultural Moderate Density Overlay District – 590-596 Center Street – **COMMENTS DUE BY MAY 26, 2022.** Motion made by Ms. Label to comment that Safety Committee has no issues at this time, but will re-assess in the future. Mr. Ouellette second. Vote 6-0.

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- 22-079 Letter from Planning Board RE: Site Sketch – 599 East Street – Voted to approve the waiver of the addition of 5 diagonal parking spaces on the west side of the building. Motion made by Ms. Lebel to file. Mr. Smolinski second. Vote 6-0.
- 22-080 Letter from Planning Board RE: Site Plan – 37 Letourneau Lane – voted to approve with additional requirements. Motion made by Ms. Lebel to file. Mr. Simao second. Vote 6-0.
- 22-081 Letter from Planning Board asking that letter be sent to Big Y regarding delivery solutions in the front of the Ludlow Big Y store. Motion made by Ms. Lebel to send letter back to Planning Board that the safety issues are line of site, crosswalk and traffic hazard and because they have no clear plan Safety Committee recommends using the back of building for deliveries. Mr. Churchill second. Vote 6-0.
- 22-082 Letter from Department of Public Works to CFI PROPCO 2 LLC requesting overgrown shrubs in front of 101-105 West Street be removed. Per Ms. Lebel, the shrubs have been removed. Motion made by Ms. Lebel to file. Mr. Ouellette second. Vote 6-0.
- 22-083 Letter from Planning Board to Big Y requesting resolution of loading docks violation in the rear of the building. Motion made by Ms. Lebel to file. Mr. Smolinski second. Vote 6-0.
- 22-084 Letters from Planning Board, Hubbard Memorial Library, Board of Assessors & Recreation Departments reorganizing. Motion made by Ms. Lebel to file. Mr. Simao second. Vote 6-0.
- 22-085 Letter from Municipal Vulnerability Preparedness & Hazard Mitigation Plan Committee requesting Boards & Committees take part in a short survey. Motion made by Ms. Lebel to file. Mr. Simao second. Vote 6-0.

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OLD BUSINESS

Email from Marc Strange, Town Administrator, requesting Safety Committee consider installing a mirror at the end of Aldo Drive. Motion made by Ms. Lebel to send letter to Board of Selectmen, cc DPW, to recommend mirror because of line of site issues. Mr. Churchill second. Vote 6-0.

Email from Francy Reyes, Selectmen's Department, approving Mount Vernon Group Architects place the new school zone flashing signage on the northbound side of Fuller Street. They also approved a temporary trial period of removing 2 parking spaces in front of 271 East Street to create a better line of site for vehicles. Motion made by Ms. Lebel to send letter to DPW that Safety Committee and Board of Selectmen recommend. Mr. Ouellette second. Vote 6-0.

NEW BUSINESS

Email from Elaine Hodgman requesting a speed study be initiated on Center Street. Discussion ensued. Motion made by Ms. Lebel to send a letter to the resident that a speed study is not indicated at this time and LPD will continue to address and reassess at a later time. Also, indicating that the Safety Committee is working with DPW to address any discrepancies with speed limit signs. Mr. Simao second. Vote 6-0.

Letter from Lanelle Bukowski requesting a speed limit sign at 109 Booth Street. Motion made by Mr. Churchill to reach out to the resident and table until the next meeting. Mr. Smolinski second. Vote 6-0.

Email from Brian Keegan requesting a stop sign be installed at the corner of Fuller Road and West Avenue at the Brookside Café. Motion made by Mr. Ouellette to send a letter to resident stating it cannot be done without a traffic study. Mr. Simao second. Vote 6-0.

Email from Dawn Boer requesting potholes and uneven pavement be addressed on Loopley Street. Motion made by Mr. Simao to send letter to resident indicating the DPW is in the process of evaluating streets and this will be re-evaluated at a later time. Ms. Lebel second. Vote 6-0.

Email from Kim Longo about tractor trailers on the area of 288-292 East Street. Motion made by Mr. Ouellette to send letter to resident, cc the Board of Selectmen and Marc Strange, Town Administrator, to let her know the DPW will address the manhole covers. Ms. Lebel second. Vote 6-0.

Committee to sign Minutes from meeting of April 14, 2022. Motion made by Ms. Lebel to sign. Mr. Churchill second. Vote 6-0.

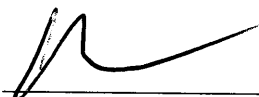
OPEN DISCUSSION

Mr. Churchill – Dolly Cincone is planning on having a tag sale on Poole Street. Will need to keep an eye on traffic.

Mr. Ouellette – Asked about Fence on Rood Street. Building Department looked into it and it's perfectly legal. Will leave issue open.

Next meeting scheduled for Thursday June 9, 2022

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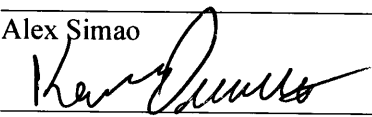


Penny Lebel

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