

**The Town of Ludlow Massachusetts**  
**Safety Committee**

488 Chapin Street • Ludlow, Massachusetts 01056  
safety@ludlow.ma.us

Sgt. Brian Shameklis  
Chairman

Penny Lebel  
Vice Chairman

RECEIVED  
TOWN CLERK'S OFFICE  
2023 FEB 10 A 9:36  
TOWN OF LUDLOW  
Secretary

**MEETING MINUTES**  
**Thursday November 17, 2022 - 5:00 pm**  
**Ludlow Town Hall, Board of Selectmen Conference Room**

**5:00 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Members present: Penny Lebel-Vice Chairman, Ryan Churchill, Seth Falconer, Alex Simao, Keith Ouellette

Members absent: Sgt. Brian Shameklis-Chairman, Leslie Ward, Chris Coelho, Jeff Lavoie

22-138 Planning Board – Notice of Decision – Special Permit/Estate Lot – Paul Adzima – 0 Miller Street. Motion made by Mr. Ouellette to file. Mr. Simao second. Motion passed 5-0.

22-139 Planning Board – Notice of Decision – Special Permit/Home Occupation – Use of kitchen for making dried fruit leather – Joshua Thomson-Hansen – 1623 Center Street. Motion made by Mr. Ouellette to file. Mr. Simao second. Motion passed 5-0.

22-140 Planning Board – Notice of Decision – Frontage Waived – Michael Goncalves – 170-172 (aka 158) Munsing Street. Motion made by Mr. Ouellette to file. Mr. Simao second. Motion passed 5-0.

22-141 Planning Board – Legal Notice-Special Permit/Home Occupation – Catering business – 35 Barton Street. Motion made by Mr. Ouellette to file. Mr. Simao second. Motion passed 5-0.

22-142 Planning Board – Memorandum – Approval of Change of Occupancy – Real Estate Office – 56-62 Hubbard Street, Suite 1A. Motion made by Mr. Ouellette to file. Mr. Simao second. Motion passed 5-0.

22-143 Planning Board – Memorandum – Approval of Change of Occupancy – Protein shakes & tea shop – 194 East Street. Motion made by Mr. Ouellette to file. Mr. Simao second. Motion passed 5-0.

22-144 Planning Board – Memorandum – Approval of Change of Occupancy – Hair Salon – 433 Center Street, Suite 13. Motion made by Mr. Ouellette to file. Mr. Simao second. Motion passed 5-0.

22-145 Planning Board – Memorandum – Approval of Change of Occupancy – Indoor gym – 100 State Street, Building 218. Motion made by Mr. Ouellette to file. Mr. Simao second. Motion passed 5-0.

22-146 Planning Board – Memorandum – Approval of Change of Occupancy – Retail store-general merchandise – 71 East Street. Motion made by Mr. Ouellette to file. Mr. Simao second. Motion passed 5-0.

22-147 Planning Board – Memorandum – Approval of Change of Occupancy – Self storage business – 148 Carmelina’s Circle. Motion made by Mr. Ouellette to file. Mr. Simao second. Motion passed 5-0.

22-148 Planning Board – Site Sketch – 209 Fuller Street – Ludlow Public Schools – Installation of basketball hoops at Harris Brook Elementary School – **COMMENTS DUE BY OCTOBER 27, 2022.** Motion made by Mr. Simao to comment “Approve with recommendations from Leslie Ward, Building Inspector”. Mr. Ouellette second. Motion passed 5-0.

RECEIVED  
TOWN CLERK'S OFFICE  
403 FEB 10 A 9 36  
TOWN OF LUDLOW

22-149 Planning Board – Waiver of Frontage – 170-172 Munsing Street – Divide an existing 4.37-acre parcel into two new lots, each containing an existing residential structure, as per submitted plans. Lot 1 will require a waiver of frontage from 140 to 110 feet – **COMMENTS DUE BY NOVEMBER 10, 2022.** Motion made by Mr. Ouellette to file. Mr. Simao second. Motion passed 5-0.

22-150 Planning Board – Site Sketch – 653 Moore Street – Catherin Conklin, Agent for AT&T – Install back-up self-contained 30kw diesel generator and 4’x10’ concrete pad – **COMMENTS DUE BY NOVEMBER 20, 2022.** Motion made by Mr. Ouellette to file. Mr. Simao second. Motion passed 5-0.

22-151 Planning Board – Site Sketch Approval – Existing Cell Tower-Installation of generator and concrete pad – 653 Moore Street. Motion made by Mr. Ouellette to file. Mr. Simao second. Motion passed 5-0.

**NEW BUSINESS**

Board to sign minutes from meeting of October 13, 2022. Motion made by Mr. Ouellette to sign. Mr. Churchill second. Motion passed 5-0.

Letter from Ed Deragon about fire hydrants. Mr. Falconer said the Town of Ludlow does not have a water department.

Letter from Mike Graham about Fuller Street speed limits. Mr. Churchill said speed limits in Town are dictated by a 1994 traffic study. Fuller Street was not on the study. Mr. Churchill will touch base with the DPW regarding signs.

Request from Ray Murray about “No Commercial Vehicles” signs to be posted on Stivens Terrace. Motion made by Mr. Simao to send letter to resident to let him know that Safety Committee cannot recommend changes at this time because there is no safety justification. Traffic will continue to be monitored in this area. Mr. Ouellette second. Motion passed 5-0.

Letter from Rebecca Johnson about parking at 193 Highland Avenue. Motion made by Mr. Simao to refer to DPW. He will bring it up at the next meeting. Mr. Ouellette second. Motion passed 5-0.

Comments from Leslie Ward, Building Inspector, about basketball hoops at Harris Brook Elementary School. Previously discussed.

Board of Selectmen approved mirror on corner of Dinis/East Streets. Letter filed.

No Parking signs at Town Hall during High School dismissal. Motion made by Mr. Ouellette to put additional signs on other side of way because people are parking on side that there are no signs. Mr. Simao second. Motion passed 5-0. Mr. Simao will bring it up at the next BPW meeting.

**OPEN DISCUSSION**

RECEIVED  
TOWN CLERK'S OFFICE

Mr. Churchill has been recommended for alternate Police Safety Committee member. He spoke with the Chief about the status of the Special Order.

2023 FEB 10 A 9 36

Ms. Lebel discussed dark streets on Ronald/Barre Streets. There used to be a streetlight on pole between 22-38 Ronald Street (no pole #). Motion made by Mr. Ouellette to send letter to Board of Selectmen to recommend they contact Eversource to put a streetlight up. Mr. Simao second. Motion passed 5-0.

TOWN OF LISBLOW

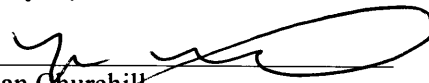
Mr. Churchill discussed Winsor/East Streets. He spoke w/ resident in the area of 234 Winsor Street. His driveway is consistently being blocked by cars while they are in the smoke shop. Motion made by Mr. Ouellette to recommend to DPW to install a "Do Not Block Driveways" sign in front of 234 Winsor Street. Since it is already a by-law it should be fine. Mr. Simao second. Motion passed 5-0.

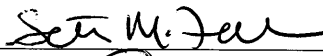
Mr. Ouellette said a stop sign has been placed at Warsaw Avenue, as previously discussed.

Next Meeting tentative scheduled for December 8, 2022

Motion made by Mr. Simao to adjourn meeting at 5:26 p.m. Mr. Churchill second. Motion passed 5-0.

  
Penny Lebel

  
Ryan Churchill

  
Seth Falconer

  
Alex Simao

  
Keith Ouellette