

# *The Town of Ludlow Massachusetts*

## **Safety Committee**

488 Chapin Street • Ludlow, Massachusetts 01056  
safety@ludlow.ma.us

*Sgt. Brian Shameklis*  
Chairman

*Penny Lebel*  
Vice Chairman

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AMY KURTZ  
TOWN OF LUDLOW  
SECRETARY

### **MEETING MINUTES**

**Thursday March 9, 2023 - 5:00 pm**  
**Ludlow Town Hall, Hearing Room #1**

#### **5:00 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Members present: Sgt. Brian Shameklis-Chairman, Penny Lebel-Vice Chairman, Ryan Churchill, Alex Simao, Keith Ouellette, Seth Falconer

Members absent: Leslie Ward, Chris Coelho, Jeff Lavoie

#### **VISITATIONS**

Maria & Joaquim Ferreira, 18 Merrimac Street, came to discuss traffic @ Merrimac/East Streets due to parent pick up at East Street School. Committee let her know they are working on a solution to be included with the East Street Revitalization Project.

#### **CORRESPONDENCE**

**23-001** Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office – Management of Junk Removal Business – 628 Fuller Street. Motion made by Mrs. Lebel to file, Mr. Simao second. Motion Passed 6-0.

**23-002** Planning Board – Memorandum – Approval of Change of Occupancy – Medical Practice – 185-U200 West Avenue. Motion made by Mrs. Lebel to file, Mr. Simao second. Motion passed 6-0.

**23-003** Planning Board – Memorandum – Approval of Change of Occupancy – E-V Automotive – 442 Holyoke Street. Motion made by Mrs. Lebel to file, Mr. Simao second. Motion passed 6-0.

**23-004** Planning Board – Memorandum – Approval of Change of Occupancy – BS Towing & Recovery – 442 Holyoke Street. Motion made by Mrs. Lebel to file, Mr. Simao second. Motion passed 6-0.

**23-005** Planning Board – Memorandum – Approval of change of Occupancy – Pizza Corner – 70 East Street. Motion made by Mrs. Lebel to file, Mr. Simao second. Motion passed 6-0.

**23-006** Planning Board – Memorandum – Approval of Change of Occupancy – Procon Group LLC – 483-487 Holyoke Street. Motion made by Mrs. Lebel to file, Mr. Simao second. Motion passed 6-0.

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**23-007** Planning Board – Memorandum – Approval of Change of Occupancy – Town of Ludlow Veteran's Services offices – 487 Holyoke Street. Motion made by Mrs. Lebel to file, Mr. Simao second. Motion passed 6-0.

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**23-008** Planning Board – Letter approving site plan for addition of 5' vegetative buffer to the rear & side of the property, fence enclosed dumpsters, existing office building, and a proposed storage building – 541 Center Street. Motion made by Mrs. Lebel to file, Mr. Simao second. Motion passed 6-0.

**23-009** Planning Board – Letter approving Definitive Subdivision Plan and Waivers for A's Homes, an 8-lot subdivision – 694 Chapin Street. Motion made by Mrs. Lebel to file, Mr. Simao second. Motion passed 6-0.

**23-010** Planning Board – Legal Notice/Zone Change – Residential B to Industrial A – 0 Russell Street. Motion made by Mrs. Lebel to file, Mr. Simao second. Motion passed 6-0.

**23-011** Planning Board – Site Plan – Addition of Solar Rooftop System to the Existing Warehouse and a Solar Ground Mount System to the land west of the Existing Warehouse – 28 Tyburski Road – **COMMENTS DUE BY MARCH 23, 2023**. Motion made by Mrs. Lebel to file, Mr. Simao second. Motion passed 6-0.

**23-012** Letter from Mead, Talerman & Costa LLC RE: Expiration of COVID-19 Remote Rules under the Open Meeting Law/Notice of Accessibility & Remote Participation at Open Town Meetings. Motion made by Mrs. Lebel to file, Mr. Simao second. Motion passed 6-0.

**23-013** Letter from Planning Board RE: Traffic Concerns at Harris Brook Elementary School. Sg. Shameklis met with Superintendent Tiano, Principal, Vice Principal and Lt. Irwin. A tentative plan for traffic flow has been reached and will be implemented after spring break. Motion made by Mrs. Lebel to file, Mr. Churchill second. Motion passed 6-0.

**23-014** Memorandum from Board of Selectmen's Office to Open Warrant for Special Town Meeting to be held May 8, 2023. Motion made by Mrs. Lebel to file, Mr. Churchill second. Motion passed 6-0.

## **OLD BUSINESS**

Intersection of Fuller Street & West Avenue (Brookside Café) – Tabled from previous meeting. Motion made by Mr. Ouellette to send letter to DPW about funding traffic studies for engineers at intersections in Town, Mr. Simao second and added he will attempt to contact a State Representative. Motion passed 6-0.

Re-installing barriers in front of 263-271 East Street – Tabled from previous meeting. Motion made by Mrs. Lebel to send a letter to the Board of Selectmen to make the temporary arrangement a permanent solution, Mr. Ouellette second. Motion passed 6-0.

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East Street Revitalization Project – Tabled from previous meeting.

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Clarification on No Parking Signs at East Street School. This was discussed earlier in the meeting when residents visited to discuss.

**NEW BUSINESS**

Email from Chief Valadas to replace or add signs to heavily traveled crosswalks. Motion made by Mrs. Lebel to send letter to DPW to purchase 10 signs for placement and replacement around Town. Mr. Simao second. Motion passed 6-0.

Adding speed limit signs to Cady Street on the West Street side. The area should be marked 35 MPH zone according to 1994 Speed Map. No action taken.

Email from Marc Strange, Town Administrator, forwarded from resident requesting No Parking Signs be replaced on the even side of Hubbard Street. This was forwarded to DPW and a work order has been completed. Send letter to Marc Strange to let him know.

Committee to sign Minutes from Meeting of February 9, 2023. Motion made by Mrs. Lebel to sign, Mr. Ouellette second. Motion passed 6-0.

**OPEN DISCUSSION**

Email from Marc Strange, Town Administrator, to place an “Enter Only” sign at Town Hall to establish expectation and requirement that entrance to Town Hall is accessed on the right side and exit is on the left side. Motion made by Mr. Ouellette to have the Town Administrator contact the High School to notify parents that school pick up is at the High School, not the Town Hall parking lot, Mrs. Lebel second. Motion passed 5-1.

Next Meeting tentatively scheduled for April 13, 2023.

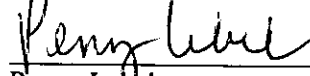
Motion made by Mrs. Lebel to adjourn meeting at 6:10 p.m., Mr. Simao second. Motion passed 6-0.

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