

# *The Town of Ludlow Massachusetts*

## *Safety Committee*

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2023 SEP 18 A 11: 50

*Sgt. Brian Shameklis*  
Chairman

*Penny Lebel*  
Vice Chairman

*Amy Kirtz*  
Secretary

### MEETING MINUTES Thursday June 8, 2023 - 5:00 pm Ludlow Town Hall, Hearing Room #1

#### **5:00 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Members present: Sgt. Brian Shameklis-Chairman, Penny Lebel-Vice Chairman, Ryan Churchill, Seth Falconer

Members absent: Chris Coelho, Leslie Ward, Jeff Lavoie, Manny Silva

#### **CORRESPONDENCE**

**23-050** Planning Board – Notice of Decision – Special Permit/Home Occupation – tele mental health counseling – 113 Moore Street. **Motion made by Mrs. Lebel to file. Mr. Churchill second. All in favor. Motion passed 4-0.**

**23-051** Planning Board – Notice of Decision – Special Permit/Home Occupation – home office cleaning business – 165 Dowd Court. **Motion made by Mrs. Lebel to file. Mr. Churchill second. All in favor. Motion passed 4-0.**

**23-052** Planning Board – Memorandum – Approval of Change of Occupancy – storage of appliances – 100 State Street – Stock house #108/208. **Motion made by Mrs. Lebel to file. Mr. Churchill second. All in favor. Motion passed 4-0.**

**23-053** Planning Board – Memorandum – Approval of Change of Occupancy – barbershop – 118 East Street. **Motion made by Mrs. Lebel to file. Mr. Churchill second. All in favor. Motion passed 4-0.**

**23-054** Planning Board – Memorandum – Approval of Change of Occupancy – day spa services – 485 Holyoke Street. **Motion Made by Mrs. Lebel to file. Mr. Churchill second. All in favor. Motion passed 4-0.**

**23-055** Planning Board – Memorandum – Approval of Change of Occupancy – purchased property of existing building – 360 Sewall Street. **Motion made by Mrs. Lebel to file. Mr. Churchill second. All in favor. Motion passed 4-0.**

**23-056** Planning Board – Memorandum – Approval of Change of Occupancy – UPS Store – 192 East Street. **Motion made by Mrs. Lebel to file. Mr. Churchill second. All in favor. Motion passed 4-0.**

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**23-057** Planning Board – Memorandum – Approval of Change of Occupancy – vehicle body repair shop – 37 Letourneau Street #3. **Motion made by Mrs. Lebel to file. Mr. Churchill second. All in favor. Motion passed 4-0.**

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**23-058** Planning Board – Memorandum – Approval of Change of Occupancy – warehousing – 100 State Street, Building 110. **Motion made by Mrs. Lebel to file. Mr. Churchill second. All in favor. Motion passed 4-0.**

**23-059** Planning Board – Letter denying change of occupancy for small nail salon – 346 West Avenue. **Motion made by Mrs. Lebel to file. Mr. Churchill second. All in favor. Motion passed 4-0.**

**23-060** Planning Board – Legal Notice – Special Permit/Site Plan – redevelopment of site into a self-storage facility in an Agricultural Moderate Density Overlay District – 590-596 Center Street. **Motion made by Mrs. Lebel to file. Mr. Churchill second. All in favor. Motion passed 4-0.**

**23-061** Planning Board – Legal Notice – Special Permit/Home Occupation – conversion of a single garage to hair/nail salon – 55 Stevens Street. **Motion made by Mrs. Lebel to file. Mr. Churchill second. All in favor. Motion passed 4-0.**

**23-062** Planning Board – Legal Notice – Special Permit/Home Occupation – office for cleaning service business – 137 Vienna Avenue. **Motion made by Mrs. Lebel to file. Mr. Churchill second. All in favor. Motion passed 4-0.**

**23-063** Planning Board – Definitive Site Plan – subdivision of the undeveloped portion of the Ludlow Mills Phase IV site for commercial and industrial development. An 1,800 (+/-) roadway with utilities will be constructed to service four building lots on the site. **COMMENTS DUE BY JUNE 22, 2023. Motion made by Mrs. Lebel to comment that street lighting and sidewalks are top priority. Mr. Churchill second. All in favor. Motion passed 4-0.**

## **OLD BUSINESS**

Mrs. Lebel said the sign was placed in front of Ludlow Housing Authority on Blanchard Street. The DPW and Housing Authority had questions as to its placement. They are working together and will let us know if any changes need to be made.

## **NEW BUSINESS**

Crosswalk sign at East/Newbury Streets. **Motion made by Mrs. Lebel to send letter to DPW and BOS to place one of the 10 temporary plastics barriers that DPW purchased recently at this intersection. Also, to recommend reviewing the crosswalk signs to see if they need to be**

repainted. **Mr. Falconer second. All in favor. Motion passed 4-0.**

Stop sign at Libby/West Streets. **Motion made by Mrs. Lebel to send letter to DPW and BOS to place a stop sign at this intersection. Mr. Churchill second. All in favor. Motion passed 4-0.**

Elks Club Tuesday night car show reckless driving. Ludlow Police Department will continue to monitor this.

Chairman to sign minutes from meeting of May 11, 2023. **Motion made by Mrs. Lebel for chairman to sign minutes from meeting of May 11, 2023. Mr. Churchill second. All in favor. Motion passed 4-0.**

Chairman to sign Payroll for Committee Secretary. **Motion made by Mrs. Lebel for chairman to sign payroll for committee secretary. Mr. Churchill second. All in favor. Motion passed 4-0.**

### **OPEN DISCUSSION**

Sgt. Shameklis will be meeting with Principal Welch over the summer to discuss changing the pickup pattern for next year to help alleviate the problem on Merrimac Street.

Sgt. Shameklis discussed safety improvements regarding parking at the reservoir. Letter will be sent to DPW and BOS to recommend.

Sgt. Shameklis is working on writing a traffic study grant to purchase solar, permanent radar sign and distracted driving simulator.

Mr. Churchill discussed parking spots at East and Hubbard being blocked. **Motion made by Mrs. Lebel to send letter to DPW to recommend replacing the barriers where they were previously placed, but per BOS recommendation be aesthetically pleasing. Mr. Churchill second. All in favor. Motion passed 4-0.**

Mr. Churchill discussed the mirror that was placed on the corner of East/Dinis Streets. Looks like it has been moved around. Letter to be sent to DPW to take a look and repair/replace as necessary.

Next Meeting tentatively scheduled for Thursday September 14, 2023.

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**Motion made by Mr. Churchill to adjourn the meeting at 5:30 p.m. Mrs. Lebel second. All in favor. Motion passed 4-0.**

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2023 SEP 26 AM 5:50

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Penny Lebel

Ryan Churchill

Seth Falconer