

The Town of Ludlow Massachusetts

Safety Committee

488 Chapin Street • Ludlow, Massachusetts 01056
safety@ludlow.ma.us

RECEIVED
TOWN CLERK'S OFFICE

2023 OCT 13 A 8:31

Sgt. Brian Shameklis
Chairman

Penny Lebel
Vice Chairman

Willy Harris
Secretary

MEETING MINUTES

Thursday September 14, 2023 - 5:00 pm
Ludlow Town Hall, Hearing Room #1

5:00 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Members present: Sgt. Brian Shameklis-Chairman, Penny Lebel-Vice Chairman, Ryan Churchill, Seth Falconer, Chris Coelho

Members absent: Leslie Ward, Jeff Lavoie, Manny Silva

CORRESPONDENCE

23-064 Planning Board – Legal Notice – Special Permit/Home Occupation – Home Office for House Painting Business – 38 Cypress Street. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-065 Planning Board – Legal Notice – Special Permit/Home Occupation – Home Based Communications Consulting – 45 Hunter Road. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-066 Planning Board – Memorandum – Approval of Change of Occupancy – Dog Grooming – 85 East Street. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-067 Planning Board – Memorandum – Approval of Change of Occupancy – Gym – 56 East Street. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-068 Planning Board – Memorandum – Approval of Change of Occupancy – Manicure Shop – 120 East Street. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-069 Planning Board – Memorandum – Approval of Change of Occupancy – Storage for Gate Operator Company – 409B West Street. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

RECEIVED
TOWN CLERK'S OFFICE
2023 OCT 13 A 8:31

23-070 Planning Board – Memorandum – Approval of Change of Occupancy – Financial Advisory Practice – 12 Cedar Street. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-071 Planning Board – Memorandum – Approval of Change of Occupancy – Environmental Testing Storage – 411 West Street. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-072 Planning Board – Memorandum – Approval of Change of Occupancy – Autism Services – 1 Moody Street. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-073 Planning Board – Memorandum – Approval of Change of Occupancy – Jewellery Sales, Repair and Pawn – 194 East Street. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-074 Planning Board – Memorandum – Approval of Change of Occupancy – Electronic Bike Sales – 71 East Street. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-075 Planning Board – Notice of Decision – Special Permit/Home Occupation – Conversion of a Single Garage to Hair/Nail Salon – 55 Stevens Street – Granted. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-076 Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office/Cleaning Service Business – 137 Vienna Avenue – Granted. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-077 Planning Board – Notice of Decision – Definitive Subdivision – Millside Drive – Approved with Waivers. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-078 Planning Board – Notice of Decision – Special Permit/Accessory Apartment – 10 Turning Leaf Road. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-079 Planning Board – Letter Requesting Updated Site Plan – Change of Occupancy – 348 West Street. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-080 Planning Board – Letter Approving (With a Condition) Site Plan for Installation of Fiber Distribution Equipment and an outdoor dining structure – 355 East Street. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-081 Planning Board – Letter Approving (With a Waiver) Site Plan for Galaxie Foods – 80 First Avenue. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion**

RECEIVED
TOWN CLERK'S OFFICE

2023 OCT 13 1A 8:31

passed 4-0.

23-082 Planning Board – Letter Approving (With a Waiver) Site Plan for Short Term Residential Detoxification & Medical Services Facility – 14 Chestnut Place; **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-083 Planning Board – Letter Approving (With a Condition) Site Plan for Social Club and Veteran's Support Organization for Food Distribution – 4-8 White Street. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-084 Planning Board – Site Plan – New Social Club to be located at 8 White Street – 4-8 White Street – **COMMENTS DUE BY JULY 13, 2023. Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-085 Planning Board – Site Plan – Install Fiber Distribution Equipment; Replace Existing “smoking tent” with gazebo – 355 East Street – **COMMENTS DUE BY JULY 27, 2023. Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-086 Planning Board – Special Permit – 784 sq ft Accessory Apartment – 10 Turning Leaf Road – **COMMENTS DUE BY JULY 27, 2023. Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-087 Planning Board – Site Plan – Add Short Term Residential Detoxification/Medical Services to Existing Medical Building – 14 Chestnut Place, 3rd Floor – **COMMENTS DUE BY AUGUST 24, 2023. Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-088 Planning Board – Site Plan – approval for an All-Alcohol Package Store – 21 Harding Avenue – **COMMENTS DUE BY SEPTEMBER 28, 2023. Motion made by Ms. Lebel to comment The Safety Committee Asks The Planning Board Not To Waive The Traffic Study For This Project. Mr. Coelho second. All in favor. Motion passed 4-0.**

23-089 Planning Board – Proposed Zoning Bylaw Amendments. **Motion made by Ms. Lebel to file. Mr. Coelho second. All in favor. Motion passed 4-0.**

NEW BUSINESS

Resident Complaint – Traffic on Center Street blocking entrance to White Street. **Motion made by Mr. Churchill to send letter to BOS and DPW to recommend “Do Not Block Street” signs and ground markings on Center Street. Ms. Lebel second. All in favor. Motion passed 5-0.**

Resident Complaint – Stop signs and No Parking signs on Maple Street. **Motion made by Ms. Lebel to send letter to BOS and DPW to recommend replacing the illegible No Parking Signs and the street signs on Maple Street. Mr. Coelho second. All in favor. Motion passed 5-0.**

Resident Complaint – Moose and Deer Crossing Signs and Speeding on Center Street. Elaine Hodgman, 1475 Center Street visited from 5:16 p.m. – 5:35 p.m. **Motion made by Mr. Churchill to have Ludlow Police Department continue to monitor speeding on Center Street. Also, to look into placing Moose Crossing signs both northbound and southbound on Center Street. Ms. Lebel second. All in favor. Motion passed 5-0.**

RECEIVED
TOWN CLERK'S OFFICE
OCT 13 10 08 AM '07

TOWN OF LUDLOW

Resident Complaint – Mirror needed on corner of Cislak and East Streets. **Motion made by Ms. Lebel to recommend a mirror be placed on Cislak and Miller Streets, the location to be determined by DPW. Mr. Coelho second. All in favor. Motion passed 5-0.**

Resident Complaint – No Commercial Vehicle sign on Regall Street. **Motion made by Ms. Lebel to table until next meeting pending investigation by Ludlow Police Department. Mr. Falconer second. All in favor. Motion passed 5-0.**

Resident Complaint – Speeding on Stivens Terrace. **Motion made by Ms. Lebel to table until next meeting pending evaluation by Ludlow Police Department. Mr. Coelho second. All in favor. Motion passed 5-0.**

Resident Complaint – Speeding on Fuller Street from Chapin to Kendall Streets. **Motion made by Mr. Churchill to recommend placing 25 mph signs both northbound and southbound on Fuller Street and southbound on Chapin Street. Ms. Lebel second. All in favor. Motion passed 5-0.**

Resident Complaint – Dangerous intersection Church and Fuller Streets. **Motion made by Ms. Lebel to table until next meeting pending clarification from resident. Mr. Coelho second. All in favor. Motion passed 5-0.**

Resident Complaint – Stop Signs & Speed Limit Signs on Turning Leaf Road. **Motion made by Ms. Lebel to invite resident Phil Brousseau to the next Safety Committee meeting. Mr. Coelho second. All in favor. Motion passed 5-0.**

Crosswalk at Napoleon & Fuller Streets. **Motion made by Ms. Lebel to coordinate with BOS, DPW and ADA to get help with engineering for a crosswalk in this area. Mr. Churchill second. All in favor. Motion passed 5-0.**

Resident Complaint – Light on Existing Utility Pole at the end of Lockland Street. **Motion made by Ms. Lebel to table until next meeting pending evaluation by Ludlow Police Department. Mr. Churchill second. All in favor. Motion passed 5-0.**

Mr. Coelho left at 6:02 p.m.

Penny – 0 Church Street Driveway. Ms. Lebel stated the Conservation Department will be giving comment.

Sgt. Shameklis – East Street School Pick Up Problem. Sgt. Shameklis stated the plan they came up with is not working. He will be back in contact with the school to figure out a new system or

go back to the old way.

Chairman to sign Minutes from Meeting of June 8, 2023. **Motion made by Ms. Lebel to sign. Mr. Churchill second. All in favor. Motion passed 4-0.**

RECEIVED
TOWN CLERK'S OFFICE
2023 OCT 13 A 8:31
TOWN OF LUDLOW

OPEN DISCUSSION

Mr. Churchill requested the status of aesthetically pleasing barriers in front of 247 East Street.

Next Meeting tentatively scheduled for Thursday October 12, 2023.

Motion made by Ms. Lebel to adjourn the meeting at 6:15 p.m. Mr. Falconer second. All in favor. Motion passed 4-0.

Brian Shameklis

Penny Lebel

Ryan Churchill

Seth Falconer

Chris Coelho