

Ludlow Senior Center Building Committee  
Minutes – January 26, 2017

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TOWN OF LUDLOW

Meeting called to order at 4:58pm by Richard Moskal followed by roll call.

**Roll call present:** Bill Rooney, Richard Moskal, Steve Santos, Jodi Zepke, Matt Goncalves, and Fred Lafayette. Excused: Michael Szlosek

**Review of minutes:** Tabled. Mr. Moskal asked that the dates of the minutes be listed on the agenda.

**BOS Update:** Jodi asked if the BOS are updated at each meeting about the SCBC and Mr. Rooney reported no. Jodi explained that it is on all of her agendas so just wondering if it was on theirs. Mr. Moskal reported that he updates the Finance Committee. Mr. Goncalves reported that we should be there monthly to update the BOS and the public. Discussion. Mr. Goncalves offered to go to the meetings to update every 6-8 weeks.

Mr. Moskal was asking about the definition of the building committee. Mr. Rooney said he was confused as well. It was discussed that we are here for the whole project. Mr. Lafayette spoke about focus and that we need to need to have one. He talked about the securing the property and then work towards a new building. Mr. Moskal got the ok from Ellie Villano to contact Town Counsel. Mr. Moskal did talk to Mike Schneider on the phone and he agreed to meet with the committee. Mr. Moskal did explain that we are looking for a time line or sequence of events. Mr. Schneider thinks we should go for the whole project in May. Discussion ensued. Mr. Rooney reported that we should have questions ready and given to Town Counsel before the meeting. Mr. Rooney reported that he just wants to make sure we are doing things legally.

Mr. Santos recapped. All in agreement to go forward with an RFP for land. Need to explore all options for seniors and taxpayers. Committee needs to explore designs and rehabs. As a committee we are responsible to bring all this info back to the Town. Need to explore options of obtaining \$10.5 mil. Mr. Rooney reported it could be a timing issue. Mr. Rooney suggested having Ellie Villano attend the meeting with Town Counsel so all info is understood. Mr. Moskal agreed and will speak to both. Discussion about the process, architects and OPMs and all of their roles. Discussion about articles for Town Meeting. Do we have 2? One for the deposit on the land and one to hire an architect? Costs involved? Discussion.

**RFP Discussion:** Tabled until after meet with Town Counsel.


**Site visits:** Agawam and Westfield were visited and need to reschedule Chicopee and Holyoke. Will discuss once all sites visited.

Old/New Business: None at this time.

Topic: No meeting scheduled until after meet with Town Counsel.

Adjourn: Mr. Goncalves made a motion to adjourn, seconded by Mr. Moskal. All in favor – motion carries at 6:39pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jodi Zepke". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jodi Zepke, Secretary SCBC