

Ludlow Senior Center Building Committee
Minutes – April 13, 2017

Meeting called to order at 5:30pm by Richard Moskal followed by roll call.

- I. Roll call present:** Richard Moskal, Steve Santos, Jodi Zepke, Fred Lafayette and Matt Goncalves. Excused: Bill Rooney and Michael Szlosek
- II. Vote on past minutes:** Richard Moskal made a motion to accept the minutes from the April 6, 2017 meeting; seconded by Matt Goncalves. All in favor – motion carries.
- III. Veterans Park visit:** A discussion that bottom line, Vets Park school is not a viable option as a Senior Center. The building can be used for offices but not a Senior Center due to the coding. A discussion continued about construction and moving of walls etc.
- IV. Background Material:** An article was submitted for \$20,000 for the Senior Center Building Committee to be used for professional services including but limited to promotional advertizing, land survey and appraisal, proposal presentations, consulting services and miscellaneous procurement. Ms. Zepke to forward the background material to Town Hall.
- V. Where do we go next?:** There needs to be a clarification on the process. Mr. Moskal to call Michael Schneider, Town Attorney to get clarification on the process. The ultimate goal is to be on the ballot in March 2018. There was a discussion about the cost of the building and where do we get those figures from. Mr. Goncalves reported that can get costs from other communities and will work on getting those figures. Mr. Goncalves and Mr. Moskal will work together to get costs from Chicopee, Westfield and Holyoke. Also it was discussed that hard construction numbers are impossible because they change so frequently. Mr. Lafayette reported we need to keep it global and not specific. The building could be anywhere from \$8-12 million. If we cut costs and square footage then we cut services. We cannot scale back. Discussion about square footage numbers from the feasibility study.
- VI. Old/new business:** Mr. Moskal reported that he updated the Finance Committee and had a positive response. He explained the sequence of events to them. Ms. Zepke gave an update on the Grass Roots committee and explained their function. They will be educating and promoting the Center. There was also a discussion of going to the next Board of Selectmen meeting to update the BOS on what the committee has accomplished.
- a. In review:** Mr. Moskal and Mr. Goncalves are going to work on getting costs from other new Centers. Mr. Moskal to work on getting the correct information on the process of Town Meeting and the ballot process. Ms.

Zepke is going to ask about the agenda for the next BOS meeting and will also work on a list of all the boards and committees in Town.

Motion made by Mr. Lafayette to adjourn at 6:49pm; seconded by Mr. Goncalves. All in favor – motion carried.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Jodi Zepke". The signature is written in a cursive, flowing style.

**Jodi Zepke
Secretary**