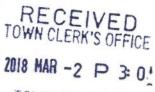Ludlow Senior Center Building Committee Minutes

November 16, 2017

Meeting called to order by Chairman Fred LaFayette at 5:30 p.m.

I. **Roll Call Present:** Jodi Zepke, Bill Rooney, Richard Moskal, Matt Goncalves, Mike Szlosek and Fred LaFayette. Steve Santos absent.

II. **Meeting Minutes:** A motion was made to accept the minutes of the October 2017 meeting by Bill Rooney, seconded by Mike Szlosek and approved by the Board.

III. **Important questions/comments for Town Meeting:** The committee discussed potential questions that could be asked at the Special Town Meeting from Town Meeting Members. Those questions included: What would it cost to renovate the current facility? How much will the project cost? Are there any current town owned buildings or sites we could use? Have we firmed everything up with WestMass Development? Why do we need a new Senior Center?

   Fred LaFayette would like Richard Moskal and Jodi Zepke to also speak at the Special Town Meeting. Mike Szlosek will make a motion for Jodi to speak. Fred will discuss the building process and introduce Richard, who will speak about the financial aspect of the project, and Jodi, who will discuss the need for a new Senior Center and building and programming aspects.

IV. **Article and motion for STM: A) M. Szlosek vs. Town Counsel:** The article language Mike Szlosek found was sent to the Town Council. Town Council agreed with most of the article language, but questioned an aspect of Chapter 59, 21c. Town Council suggested it should be 21c (M) instead of 21c (K). Town Council wrote they would contact other colleagues for clarification. Mr. Rooney said it was not the building committee's responsibility to make sure the article language is correct. It is the Board of Selectmen's responsibility. Fred LaFayette will make a request to the Board of Selectmen through the Town Administrator to have an article written with confirmation, in writing, from both Bond and Town Council.

   B) Information Packet: The committee discussed what to put into the information packet given to Town Meeting Members. They decided not to include the floor plan for a new building. They want to have four to five pages that will include: Senior population projections, why a move is necessary, the committee's due diligence, potential site, project cost, and tax implications.

V. **Limitations of May 2017 appropriation:** The committee will use the money appropriated for printing costs associated with printed the information packets for the Special Town Meeting.

VI. **Community Education (Jodi and Richard):** Jodi Zepke and Richard Moskal will meet to finish the presentation to give to town committees. It was suggested a taped version of the presentation be on cable access.

VII. **Role of Friends and Grass Roots:** The Grass Roots group will meet December 7th to hand write notes to each Precinct Member and Selectmen asking for their support at the Special Town Meeting. The mission of the Grass Roots group is to promote and education the need for a new Senior Center.

VIII. **New/old Business:** Members of the Senior Center Building Committee received communication from School Committee liaison to the Council on Aging Board. The communication said the Selectmen

suggested the school and building committee projects be, "linked and proposed in the same manner." The committee was unsure what that meant and will seek clarification.

Conversation turned to weather the education process of the two projects should be joined at all. The committee discussed the idea of holding at least one joint information session for town voters. The committee also discussed the idea of keeping the projects separate.

The committee expressed the need to meet with Eric Nelson before the Special Town Meeting. Fred LaFayette will invite Eric to the next committee meeting which will potentially be held December 7th.

IX. **Adjourn:** A motion to adjourn was made aby 7: 42 p.m. by Fred LaFayette, seconded by Bill Rooney, and unanimously approved by the Board.

Respectfully Submitted,

Sarah Gmeiner