

Meeting Minutes

Senior Center Building Committee

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TOWN OF LUDLOW

Project: **Ludlow**
 Meeting Date: **September 27, 2018, 5:30 PM**
 Next Meeting Date: **October 11th, 2018 (If Materials are Ready)**

Attendees:

- ✓ Fred Lafayette - Chairman
- ✓ Richard Moskal - Vice Chairman
- ✓ Bill Rooney - Selectmans's Rep.
- ✓ Steve Santos
- ✓ Matias Gonsalves
- ✓ Mike Szlosek
- ✓ Jodi Zepke - COA Director
- ✓ Daniel Pallotta - P-Three Inc.

Location: Current Council of Aging Building

Initial Date	Responsible	Status	Description
9/27/18	P-Three	In Process	P-3 Distributed a Preliminary Budget Template. The Budget will be populated with Town Meeting Budget Presentation.
9/27/18	P-Three	In Process	P-3 Discussed Project in General and what P-3 expected for a Schedule. Goal is to Occupy the Center by Thanksgiving in 2020. P-3 to Distribute a broad outline Schedule at next Meeting
9/27/18	Owner	In Process	Committee expressed concerns with the Land purchase being put forward at the Special Town Meeting slated for October 1, 2018. The Committee wants to make sure the covenants are not too cumbersome for the project. The OPM wants to make sure the mill site has no restrictions on the earthwork material onsite. OPM to work with TA on reviewing Deed.
9/27/18	ALL	In Process	Brief discussion on the size of the facility and what facility could be afforded with the Budget of 9.8 Million Dollars. P-3 explained the next step is to hire a Designer and showed a draft RFQ that will be transmitted to the Town Administrator for review and release to Receive Proposals.
			Meeting adjourned at 6:45, Next Meeting October 11, 2018