

Meeting Minutes

Project:
Meeting Date:
Next Meeting Date:

Ludlow Senior Center
11-Apr-19
25-Apr-19

Senior Center Building Committee

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TOWN OF LUDLOW

Attendees:

<input checked="" type="checkbox"/>	Fred Lafayette - Chairman
<input checked="" type="checkbox"/>	Richard Moskal - FinCom
<input checked="" type="checkbox"/>	Derek DeBarge - Selectman
<input checked="" type="checkbox"/>	Mike Szlosek - At Large

<input checked="" type="checkbox"/>	Matias Goncalves - At Large
<input checked="" type="checkbox"/>	Steve Santos
<input checked="" type="checkbox"/>	Jodi Lzepke - Director of COA
<input checked="" type="checkbox"/>	Marco Cresentini - Dietz Architects.
<input checked="" type="checkbox"/>	Daniel Pallotta - P-Three Inc.

Town Hall

Initial Date	Responsible	Status	Description
3/7/2019	Architect	Pending	Marco explaining the changes to billiards. Inadequacies in Billiards Room. Game Room halved to make room for for 1620 SF Billiard Room. Debated 28x32 Board (1000 SF) 920 SF (900 SF) Billiard Room . Game room is at 550. Marco given direction on Site, Committee wants to make sure the expansion fits. The Committee and the Chairman ascended to 28x32 Billiards Area. UPDATE: 3/14/19. Redesign of Game Area completed. Billiard Area completed. Drawings in line form. Questions about Lobby space and Office space arose. Committee to See volume of building and facades next week. UPDATE: 3/21/9. Volume and Facades presented. Concerns over the entry Cube and the general look. Committee thought it didnt have enough historical look of the Mill area. Marco to present other options later. UPDATE: 4/11/19 Plan is basically completed, The OPM explained that he considers the plan ready for Cost Estimate #1. The OPM explained that changes can still be done but minor in nature.
3/7/2019	Owner	Closed	Fred brought up the need for continuity on the committee. Adding two members at large, Committee voted to put an article to add. Voted 5-2 to put article on warrant to increase two members at large appointed by the BoS. OPM opposed the increase of the committee. 3/14/19. UPDATE: OPM directed to assist in writing an article to handle the vacancies on the board. OPM to coordinate with Town Administrator. 3/21/19 UPDATE. Article written and reviewd by Committee. Voted to endorse and send to BoS. Motion by Derek seconded by Jodi, Voted Unanimous
3/7/2019	P-Three	Pending	Rich wants to go over the Schedule and Budget at each meeting if possible. P-3 Explained the Budget will remain the same with the exceptions of Bills paid untill Committee Votes to commit funds to something (Geotech, Survey, etc). 3/14/19. UPDATE: Schedule is slipping on Design Development not occurring yet. Designer and OPM not concerned yet but cautioned about too many redesigns. 3/21/19. UPDATE on Design was minor tweaks, there is a concern about centralized bathrooms and the need for some remote ones.
3/14/2019	Owner	Closed	Updated Rich for a report to the Fianance Committee. Rich was given the points necessary for the Fincom to understand where the project stands. 3/21/19. UPDATE: Fincom Presentation went well
3/21/19	ALL	Pending	OPM and Designer to Meet with Town officials to see what potential pitfalls we see with the current design. That meeting is 4/2/19 at 9:00 AM at the Town Hall. 4/11/19. UPDATE: OPM updated the committee on the comments of Town Boards and Officials. Most Comments where typical in nature except the Chief of Police who wants us to make sure there is space for a communications tower if needed.
4/11/2019	ALL	Pending	Estimate at the end of SD is required to keep the project on track with Budget Appropriation. OPM explained that the Estimate would take two weeks and that a narative of materials and assumptions not yet in design would be used at this first pass. OPM will be using Fennessy Consulting Services.
4/11/2019	ALL		Motion to Adjorn by Jodi, Seconded by Rich. VOTED UNANIMOUSLY Next meeting 4/25/19