

Ludlow Senior Center Building Committee  
Minutes – Thursday, September 5, 2019

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2019 OCT 10 P 4:30

Meeting called to order at 5:50pm by Fred Lafayette followed by roll call.

- I. **Roll call present:** Derek Debarge, Jodi Zepke, Fred Lafayette Michael Szlosek, Richard Moskal, Steve Santos and Matt Goncalves. **Absent:** Dan Pallotta
  
- II. **Site Plan Review:** Steve Santos discussed storm water management pans and guidelines for storm water. He also explained the underground detention. Steve reported his concerns for the current site plan and the outside maintenance of the building. Derek Debarge reported that there will not be hiring of an outside landscaper to maintain the building. The building is Town owned therefore the DPW will be responsible for it. Discussion ensued about outside responsibilities; landscaping, snow removal and sidewalks. Steve Santos also discussed the water and sewer stubs. The committee reviewed questions that were sent to Dan Pallotta by Matt Goncalves and Steve Santos. There were many discussions about the site plan and also questions as to where numbers are coming from. Steve suggested that an alternative plan should be drawn up and sent to bid as well. It was decided that the next meeting needs to be Tuesday so that the conversation can continue with Dan. There was a question about handicap parking spots. Code is correct. There was a conversation about the number of sidewalks in the parking lot and if they are needed.
  
- III. **Old/new business:**
  - a. **Bills:** Motion made by Michael Szlosek to pay a bill from Dietz and Co. for \$436.03; 2<sup>nd</sup> by Derek Debarge. All in favor, motion carried. Motion made by Richard Moskal to pay a bill for P3 in the amount of \$50,590.00; 2<sup>nd</sup> by Derek Debarge. All in favor, motion carried.
  
- IV. **Questions:** Debbie Johnson from the audience asked a question, what happens if the plan doesn't go to bid? Michael Szlosek reported that the schedule will be moved. Debbie asked if it is better to make sure all is set rather than rushing? Derek Debarge agreed that we should be ready. Matt Goncalves reported that the bid can be sent out but can postpone the bid opening. Michael Szlosek reported that he needs numbers. Ella Holbrook from the audience made a statement to keep the parking lot simple. Steve Santos reported that an alternate bid should be the underground retention system in the parking lot. Once again was agreed upon to schedule a meeting for Tuesday, September 10<sup>th</sup>.
  
- V. **Adjourn:** Motion made by Michael Szlosek to adjourn at 7:15pm, 2<sup>nd</sup> by Derek Debarge. All in favor, motion carried.

**Respectfully Submitted,**

**Jodi Zepke  
Secretary**

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