



**TOWN OF LUDLOW
WESTOVER MUNICIPAL GOLF COMMISSION
488 CHAPIN STREET
LUDLOW, MASSACHUSETTS 01056**

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TOWN CLERK'S OFFICE

Minutes from the meeting of
February 21st, 2017

2017 DEC -8 A 11: 13

TOWN OF LUDLOW

MEETING OPENED: 7 p.m.
LOCATION: Ludlow Town Hall – Hearing Room #1
CALL TO ORDER: Chairman – Sean McBride

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Sean McBride	Present
Wayne Boland	Present
Donald R. Cameron	Present
Paul Chrzan	Present
Jason Martins	Present
Stephen Morris	Present
Joe O'Brien	Present

APPROVED BY

GOLF COMMISSION

ROLL CALL OF ATTENDEES: Ryan Linton, Course Superintendent, Bill Kubinski, Golf Professional, and Barbara White, Office Assistant

Appointment Scheduled: Town Accountant – Kim Collins

Commissioners all had folders concerning Budget Reports and Indirect Costs breakdown. Discussion concerning late deposits, tournament issues, tracking players, etc. Accountant to check into an issue of where that large check from the insurance company was Deposited and credited. Will be advising at a later date for any change in procedure.

Approval of Minutes: dated January 17th, 2017

Motion: Wayne Boland **Second:** Joe O'Brien **Approved:** 7/0

Approval of bills after review

Motion to approve: Paul Chrzan **Second:** Wayne Boland **Approved 7/0**

REPORTS:

Golf Professional – Bill Kubinski

Superintendent – Ryan Linton

Discussion of opening the Golf Course, revolves around a tentative date of March 10th (Friday)
We will have to make arrangements for the water to be tested, turn the heat up. Chairman inquires about the carpet cleaning, Ryan indicates that we are going to do it ourselves, Longo Carpet is a great service, just getting too expensive. There is one individual who will be starting with a forty hour week on March 6th. Then young Jared will be working the week of his spring break and weekends. Mr. Cameron suggests a notice in the newspaper regarding the opening.

Secretary's report: In folders

Correspondence

Motion to file
#1, #2, #3 and #4.

Liaison Reports

Budget & Finance – nothing

Clubhouse Operations – nothing

Grounds & Course Maintenance - nothing

Information & Technology – will be developing new website.

Tournaments / Leagues / Special Events - nothing

OLD UNFINISHED BUSINESS:

NEW BUSINESS:

Opening and Approval of the Pesticide-Fertilizer-Seed Bids for the 2017 Season.
There were 4 (four) bid packages that went out and 4 (four) bids were received back.
All four were received within the time frame publicized.

Atlantic Turf	on 2/27/2017
Harrell's	on 2/2/2017
Site One	on 2/21/2017
Valley Green	on 2/17/2017

Motion to adjourn:

Joe O'Brien All in Favor

Respectfully submitted: BFW