



Table

TOWN OF LUDLOW  
WESTOVER MUNICIPAL GOLF COMMISSION  
488 CHAPIN STREET  
LUDLOW, MASSACHUSETTS 01056  
(413) 583-8456 Business Office  
(413)-547-8610 Pro Shop (413)-583-8025 Maint.



Minutes from the meeting of May 14<sup>th</sup>, 2024

MEETING OPENED: 7:00pm  
LOCATION: Westover Municipal Golf Course, Business Office  
CALL TO ORDER: Chairman Sean McBride

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2024 SEP 26 P 1:47  
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ROLL CALL OF COMMISSIONERS:

- Sean McBride           ✓ Present
- Shawn LeBeau           Absent
- John Archambeau       ✓ Present
- Mario Morton           ✓ Present
- Sean Riopel             ✓ Present
- Kire Trajkovski         Absent
- Randy Panek             Absent

Also present are Bill Kubinski, Ryan Linton, and Kade Howard

Approval of Minutes:

- April 9<sup>th</sup>, 2024 – tabled.
- April 23<sup>rd</sup>, 2024 – tabled.

Approval of bills after review: Chairman has signed, copies available for review.

REPORTS:

Golf Professional – Bill Kubinski

Revenue update: Revenue continues to be up 9% year to date over FY23. Waiting on deposits from a couple outings in September. Junior camp will be going off June 24, 25, 26 & we would like to block the first tee for a couple hours June 26<sup>th</sup> with the Boards approval to get the kids out on the course. Kade Howard (assistant golf professional) gives updates on junior camp activities. The first order of business will be club safety, course etiquette, and rules. The driving range will be used for mid-range and distance

shots, practice green will be used for chipping and putting lessons. Snacks and water will be available throughout the day and lunch will be served.

Chairman McBride: I will entertain a motion to close the first tee on June 26<sup>th</sup> after the senior league for the junior camp.

Motion – Archambeau Second – Morton – motion passes 4-0.

**Superintendent – Ryan Linton**

The golf course remains in good shape with all daily maintenance up to date. We updated the landscaping around the veteran’s memorial in preparation for Memorial Day. Removed old dying holly bushes and replaced with Salvia and ornamental grasses and freshened up the stone around memorial and clubhouse. Two summer help employees will start on Monday May 20<sup>th</sup>, which will help us get caught up on little projects and tidying up the property. With that I will open it up to questions.

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Archambeau – I noticed the ponds on the property are starting to get covered in algae, has the pond committee been notified of this or have we had much communication between the boards.

Discussion on Wade Pond and the recreational uses and potential uses

Linton- I will reach out to the Pond Committee via email to ask if Wade Pond can be included in any future studies or treatment programs.

**Correspondence:** None

**Liaison Reports:**

**Budget & Finance** – McBride: The annual budget was approved last night at the Town Meeting along with our capital requests of a new green’s mower and kitchen improvements.

**Clubhouse Operations** – Nothing to report.

**Grounds & Course Maintenance-** Nothing to report.

**Information & Technology** – Nothing to report.

**Tournaments / Leagues / Special Events-** Nothing to report.

**OLD UNFINISHED BUSINESS:**

**NEW BUSINESS:**

McBride: I would like to start the conversation about replacing our irrigation system. After conversations with our superintendent, it is becoming clear that our current irrigation system is failing and will eventually need to be replaced. We have had conversations in the past regarding the pump station, however I feel we need really look into a larger project. I would like to start by having our superintendent reach out to a firm that will help us through the process and be ready to go to the October Town Meeting to ask for the funding to hire a firm that will help us with the planning and funding process.


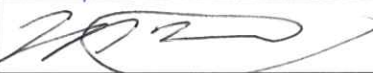
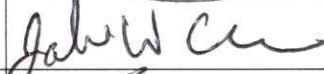

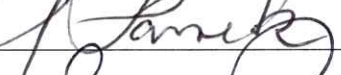

Linton: We dedicate so much time right now just to irrigating and fixing the current system it becomes challenging for myself and our assistant superintendent to get anything else done. Tigh and Bond have done work here in the past with the existing pump house / water withdrawal permits and culverts. I can start by reaching out to them and an irrigation consultant to get the process started.

**There being no further business, motion to adjourn is entertained:**

**Motion to adjourn- All in favor.**  
Respectfully submitted: *Ryan Linton*

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**Signatures**

Chairman	
Vice Chairman	
Member	
Member	
Member	
Member	
Member	



**TOWN OF LUDLOW**  
**WESTOVER MUNICIPAL GOLF COMMISSION**  
 488 CHAPIN STREET (mailing)  
 181 South St., Granby, MA. 01033 (physical)  
 LUDLOW, MASSACHUSETTS 01056  
 (413) 583-8456 Business Office  
 (413)-547-8610 Pro Shop – (413)-583-8025 Maintenance Dept.

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2024 MAY -9 P 1:29

TOWN OF LUDLOW

**Agenda for May 14, 2024**

Chairman  
 Sean McBride

Vice Chairman  
 Mario Morton

Commissioners  
 Sean Riopel  
 John Archambeau  
 Andrew Panek  
 Shawn LeBeau  
 Kire Trajkovski

Golf Professional  
 Bill Kubinski

Superintendent of Grounds  
 and Maintenance  
 Ryan Linton

Financial and  
 Corresponding Secretary

**Meeting Time:** 7 p.m.  
**Location:** Golf Course Club House  
**Call to order:** Chairman – Sean McBride

**Pledge of Allegiance**  
**Roll Call of Commissioners**

**APPROVAL OF MINUTES :**

**APPROVAL OF BILLS:** Warrant date of May 10th, 2024

**Golf Professional – Bill Kubinski**

**Superintendent's Report – Ryan Linton**

**CORRESPONDENCE:**

**Liaison Reports**

**Budget & Finance** – Sean McBride, Shawn LeBeau, Kire Trajkovski  
**Clubhouse Operations**, Mario Morton, John Archambault  
**Grounds & Course Maintenance** – Shawn LeBeau , Randy Panek  
**Information & Technology** – Bill Kubinski, Sean McBride  
**Tournaments/Leagues/Special Events** – Bill Kubinski  
**Long Range Planning** – Shawn LeBeau. Kire Trajkovski, Mario Morton

**OLD UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**Meeting Adjourns**

*\*Not all the topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.*

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