

**TOWN COLLECTOR'S REPORT
JULY 1, 2018 TO JUNE 30, 2019**

REAL ESTATE & PERSONAL PROPERTY

Real estate and personal property bills for the Town of Ludlow continue to be due on the quarterly basis: August 1st, November 1st, February 1st and May 1st. The 2019F tax rate was set by the Board of Assessors in December of 2018. The Board of Selectmen voted to adopt a single tax rate of \$19.82 per thousand for both residential and commercial properties. The amount of \$37,174,951.84 was committed to us for collection. Over 9400 real estate bills were printed, processed and mailed by December 31st, 2018. By the end of the fiscal year, we had collected or abated approx. \$36,702,281.66 or 98% of the amount committed LEAVING A BALANCE OF \$472,670.18. Additionally we received \$349,687.92 in payments for 2018F real estate \$43,710.40 for 2017f and \$2,523.70 for 2016F leaving balances of \$45,596.68, \$3,930.59 and \$0.00 respectively.

Approximately 800 personal property bills totaling \$4,064,109.39 was committed to us for collection. By the end of the fiscal year, we collected or abated \$4,013,586.24 or 99% of the amount committed to us leaving a balance of \$50,523.15. Additionally, we collected \$8,528.91 for prior years dating back to 2013F.

To accommodate our residents, real estate and personal property taxes for the Town of Ludlow may be paid online. We realize the importance of keeping with the times and offering this online payment option. This payment method serves to accommodate those Ludlow residents who want the convenience of paying their taxes online, anytime day or night. We are fortunate to have found a banking partner, who has years of financial experience and who adheres to strict security methods to protect our residents' personal information. UniBank uses state-of-the industry encryption methods which safely handle these transactions so that town employees never gain access to bank account information. The process for residents to pay online is simple: with your bill and checkbook in hand,

1) Go to: www.ludlow.ma.us

2) Click on: **Taxes & Sewer**

3) Complete each screen to process payment

If paying from a checking account a nominal fee of 25 cents will be charged. If using a credit card (master card, visa or discover) a fee will be assessed by the credit card service provider.

MOTOR VEHICLE EXCISE

Over 24,000 vehicle excise bills totaling \$2,865,890.66 million dollars were printed processed and mailed from the Collector's Office throughout the year. Payments of auto excise are due 30 days from the date the tax notice is mailed. 90% of the committed bills are paid by their due date. Automobile owners are advised not to ignore their bills for a \$5.00 tax bill can jump to \$70.00, loss of license and registration within two months if late notices go unanswered. According to Chapter 60A of the Massachusetts General Laws, "failure to receive a notice shall not affect the validity of the excise". Thus, a person who does not receive a bill is still liable for the tax plus interest and charges accrued. Therefore, it is important to keep the Registry and Post Office informed of your current name and address so that your tax bills can be delivered promptly. The Registry will be notified of any excise bill that remains outstanding. The Registrar then marks the individual's registration preventing the renewal of his (hers) motor vehicle registration and the owner's driver's license until such time as the Registrar is notified that full and final payment has been made to the Town of Ludlow. During fiscal year 2019 over 500 licenses and registrations were marked for non-payment of their excise tax. This continues to be a successful collection tool as monies were collected for delinquent accounts dating back to 1992.

As with real estate and personal property bills, to accommodate our residents, timely motor vehicle excise payments are now being accepted online. Additionally there is a Night/Weekend drop off box in the back of the Town Hall.

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SEWER USAGE FEES

The Board of Public Works, in December of 2018 set the rate of \$3.30 per 100 cubic feet of water used. Approximately 4,300 sewer usage bills totaling \$1,767,732.31 were printed, processed and mailed from the Collector's Office on December 31, 2018. By the end of the June 30, 2019, we had collected or abated \$1,638,235.06 or 93% of the amount committed to us for collection leaving a balance of \$129,497.25. Any amounts outstanding for previous years were certified to the Board of Assessors in November of 2018 and added to the owner's 2019F real estate bills. All sewer usage accounts for 2017F and prior years have now been collected in full as reflected by the -0- balance for those accounts. Sewer bills are due 60 days from the mailing date. Sewer payments received after their due date are assessed a \$10.00 Demand plus a 10% penalty in accordance with Town By-Laws. Sewer Usage bills may be paid online similar to real estate, personal property and motor vehicle excise bills.

DEPARTMENTAL ACCOUNTS

Each year the Collector is responsible for the collection of over 1.5 million dollars in "In Lieu of Taxes" and the following departmental accounts:

CEMETERY
TRAILER PARKS
BOARD OF HEALTH - NURSING
BOARD OF SELECTMEN
ROLL BACK TAXES

During the past fiscal year \$1,639,756.93 in additional billings were committed to us for collection by the above departments. By June 30th, 2019 we collected or abated \$1,599,803.93 or 98% of the amount committed. Effective July 1st, 2015 the Ambulance Billing has been outsourced to "COMSTAR". The Collector's Office is no longer responsible for the collection of these accounts.

MUNICIPAL LIEN CERTIFICATES

Upon written request from attorneys, banks, mortgage companies and real estate agencies, the Collector shall furnish a certificate of all outstanding taxes and other assessments and charges which constitute a lien on a parcel of land. The Collector consults with the Board of Assessors, DPW and other departments to secure required information. In accordance with Mass General laws, a \$25.00 fee is charged for each certificate prepared. Once again many hours were spent researching and preparing these certificates. During fiscal year 2019, we received over 500 written requests bringing in over \$14,000 of additional revenue. We ask attorneys and other agencies requesting such information to cooperate and mail their application to us as early as possible so that we can complete and return them in a timely manner. Many towns now charge a \$50.00 fee for Municipal Lien Certificates and the Town of Ludlow will look to update this fee at a future town meeting.

Office hours continue to be 8:30 to 4:30, Monday through Friday. Additionally, to accommodate those Ludlow residents who want the convenience of paying their taxes online, day or night, we continue to offer an online payment option. Once again, I am grateful to Mrs. Janice Ouimette, Lori Leduc and Carmen Desrochers for their assistance. Additionally, I'd like to express my gratitude to all department heads, town employees and residents for their support and cooperation. For more up to date information, please visit the Town of Ludlow website at www.ludlow.ma.us.

Respectfully submitted
Fred Pereira, Town Collector

Town Collector's Report - July 1, 2018 to June 30, 2019

<u>ACCOUNT</u>	<u>COMMITTED</u>	<u>OUTSTANDING</u>	<u>REFUNDS</u>	<u>PAYMENTS</u>	<u>ABATEMENTS</u>	<u>TAX TITLES</u>	<u>BALANCE</u>
2016 real estate		2,523.70		2,523.70			0.00
2017 real estate		90,234.29		43,710.40		42,593.30	3,930.59
2018 real estate		462,480.48	567.73	349,687.92		67,763.61	45,596.68
2019 real estate	37,174,951.84		151,443.66	36,602,323.54	251,401.78		472,670.18
2013 personal porperty		7,686.67		210.27			7,476.40
2014 personal property		5,892.57		40.96			5,851.61
2015 personal property		6,136.72		4.56			6,132.16
2016 personal property		5,183.53		31.88			5,151.65
2017 personal property		4,059.40		136.19			3,923.21
2018 personal property		13,831.58	14.66	8,105.05			5,741.19
2019 personal property	4,064,109.39		3,572.31	4,016,570.49	588.06		50,523.15
1992 motor v excise				5.00*			0.00
1993 motor v excise				11.25*			0.00
1994 motor v excise				11.25*			0.00
2003 motor v excise				19.69*			0.00
2008 motor v excise				75.94*			0.00
2009 motor v excise				216.14*			0.00
2010 motor v excise				131.25*			0.00
2011 motor v excise				164.58*			0.00
2012 motor v excise				159.38*			0.00
2013 motor v excise				460.10*			0.00
2014 motor v excise		10,930.37		205.83	10,724.54		0.00
				1,157.40*			
2015 motor v excise		10,905.56		2,351.47	688.75		7,865.34

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2016 motor v excise	13.54	20,508.20	668.56	6,899.94	1,148.13		13,142.23
2017 motor v excise	42.71	54,091.12	1,073.77	32,548.64	1,806.25		20,852.71
2018 motor v excise	279,629.68	150,637.22	20,091.99	383,077.74	17,208.03		50,073.12
2019 motor v excise	2,586,204.73		13,383.82	2,404,345.34	45,173.16		150,070.05
2012 boat excise		30.00			30.00		0.00
2013 boat excise		10.00			10.00		0.00
2014 boat excise		53.00			53.00		0.00
2015 boat excise		68.00			68.00		0.00
2016 boat excise		58.00			58.00		0.00
2017 boat excise		48.00		15.00			33.00
2018 boat excise		141.00	14.58	30.00	14.58		111.00
2019 boat excise	6,563.00		206.76	3,431.00	3,275.76		63.00
2017 sewer usage		92,778.93	2,136.76	30,589.98	601.40		0.00
CERT TO ASSESSORS					63,724.31*		
2018 sewer usage	1,767,732.31		6,832.41	1,636,322.78	8,744.69		129,497.25
2016 sewer usage lien		188.64		188.64			0.00
2017 sewer usage lien		2,737.14		1,217.97		1,289.06	230.11

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2018 sewer usage lien		12,818.84		9,668.64		1,539.30	1,610.90
2019 sewer usage lien	71,845.94			61,161.56		2,867.58	7,816.80
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DEPARTMENTAL ACCOUNTS							
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AMBULANCE	0.00						0.00
Cemetery	101,625.00	16,650.00		88,900.00	4,000.00		25,375.00
Board of Health	16,395.00	1,370.00		15,755.00			2,010.00
Trailer Parks	19,176.00	8,700.00		16,008.00			11,868.00
Board of Selectmen	50,740.00	0.00		49,940.00	100.00		700.00
In Lieu of Taxes	1,447,870.53			1,447,870.53			0.00
Highway Department		0.00					0.00
Roll Back Taxes	3,950.40			3,950.40			0.00
Street Betterment		0.00					0.00
**INDICATES MONEY COLLECTED AFTER ABATED AS UNCOLLECTABLE							
Respectfully Submitted							
Fred Pereira							
Town Collector							