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Director, Human Resources



Town of Ludlow
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**** EXTERNAL JOB POSTING ****

Title:	Heavy Equipment Operator, Full Time	Classification:	IUOE Local 98, AFL-CIO Union 40 Hrs/Week, Union, Benefited
Department:	Department of Public Works	Grade: PW3	Salary: \$21.395 - \$26.008 /Hr.
Reports to:	Operations Supervisor	Effective Date:	January 7, 2021

GENERAL SUMMARY

The PW3 Heavy Equipment Operator must operate various vehicles and equipment as well as perform manual duties. Work assignments can be of an independent task and or a member of a crew for all divisions of the DPW. This is a full-time, benefited, union; 40-hours per week position. Hours may be irregular and include nights and weekends when necessary for construction and/or emergency operations.

KEY RESPONSIBILITIES

(The essential functions listed below are intended only as examples of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

- Comprehend and understand work instructions and assignments; independently perform assignments for vehicle and heavy equipment operations as instructed by supervisor.
- Possess physical ability to perform the required duties and compulsory physical condition to perform work assignments.
- Operate all vehicles and equipment requiring a MA Class B CDL, a Class 2B Hoisting Engineer's license and any other required endorsements such as dump truck, snowplow, truck and trailer, sanders and other vehicles.
- Adhere to all safety rules and procedures; use proper safety equipment or devices during work assignments.
- Obey all local and state vehicle operating laws and regulations while operating Town vehicles within the valid license.
- Maintain, repair and operate various vehicles and equipment (sander, snowplow, etc.) during snowplowing operations and other declared emergencies or events.
- Conduct safety inspections of vehicles and equipment; report malfunctioning or unsafe conditions of equipment to supervisor.
- Perform laborer duties and other related work as required or directed by the supervisor or designee.
- Maintain work areas, vehicles and equipment in a clean and orderly condition.
- Public Works employees are federally designated as First Responders; and therefore, have the responsibility to maintain and repair damaged infra-structure and keep the public safe and secure during emergency situations.

MINIMUM QUALIFICATIONS

Qualified applicants must have a high school diploma or equivalent; a minimum of three years of experience and/or equivalent training as Equipment Operator; a valid Mass. Class A or B CDL and Endorsements; a valid Mass. Class 2B or higher Hoisting Engineer's license; a valid Mass. Class 4G Side Boom Mower Hoisting Engineer's license or ability to obtain one within six months of hire. Experience with sewer collection and sewage pump station inspection/maintenance preferred. Applicant must also possess excellent verbal and written communication skills; ability to work independently and on a crew; quick decision-making ability while performing work in emergency situations; ability to interact positively and effectively with coworkers, supervisors, Town officials/employees and the general public; and ability to present oneself in a professional manner as a representative of the Town of Ludlow and the DPW.

SUBMISSION DEADLINE

Interested candidates should submit a **resume, cover letter and completed Town application** (see www.ludlow.ma.us – Vacancies /"How to Submit..." for instructions) by **January 21, 2020** by email to: HR@ludlow.ma.us. No applications will be accepted if incomplete or received after the deadline. Qualified applicants will be called for an interview. Once the position has been filled, all applicants will be notified. Applications are not held on file.

DISCLAIMER - The above statements are intended to describe the general duties to be performed and are not an exhaustive list of all requirements. Employees may be required to perform duties outside of their normal responsibilities from time to time as needed. This job description does not constitute an employment agreement and is subject to change as the needs of the employer and requirements of the job change.

The Town of Ludlow is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability or protected veteran status, or any other legally protected basis, in accordance with applicable law.