

COMMONWEALTH OF MASSACHUSETTS
HAMPDEN, SS

To Ms. Kim Batista, Town Clerk of the Town of Ludlow, Massachusetts in said County:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town qualified to vote on Town affairs to meet at the **Ludlow High School Auditorium**, 500 Chapin Street, Ludlow, Massachusetts on **Monday, May 13, 2019 at 7:30 p.m.**, if the Auditorium of the LUDLOW HIGH SCHOOL, shall not, in the opinion of the Moderator, be adequate to contain such inhabitants who shall meet, then to meet also in and such other locations in the LUDLOW HIGH SCHOOL as the Moderator deems appropriate, at such time and place then and there for the purpose of acting on the following articles in the warrant.

You are further directed to notify and warn the inhabitants of Precinct 1, Precinct 2, Precinct 3, Precinct 4, Precinct 5 and Precinct 6 of said Town qualified to vote in the elections to meet at the place designated in each precinct, viz: The voters of Precinct 1 shall vote at Chapin Elementary School, Chapin Street, voters of Precinct 2 shall vote at Paul R. Baird Middle School, Rooney Road, voters of Precinct 3 shall vote at Ludlow High School, Chapin Street, voters of Precinct 4 shall vote at East Street Elementary School, East Street, voters of Precinct 5 shall vote at First Church of Ludlow, Center/Church Streets, and voters of Precinct 6 shall vote at Veteran's Park Elementary School, Chapin Street, March 25, 2019 at 10:00 o'clock in the forenoon to bring in their votes for **TWO MEMBERS OF THE BOARD OF SELECTMEN** for three year terms; **ONE MEMBER OF THE BOARD OF SELECTMEN** for a one year unexpired term; **ONE MEMBER OF THE BOARD OF ASSESSORS** for a three year term; **ONE MEMBER OF THE BOARD OF HEALTH** for a three year term; **ONE MEMBER OF THE BOARD OF HEALTH** for a one year unexpired term; **ONE LIBRARY TRUSTEE** for a three year term; **ONE MEMBER OF THE HOUSING AUTHORITY** for a five year term; **ONE MEMBER OF THE HOUSING AUTHORITY** for a two year unexpired term; **TWO MEMBERS OF THE BOARD OF PUBLIC WORKS** for three year terms; **ONE RECREATION COMMISSIONER** for a three year term; **TWO MEMBERS OF THE SCHOOL COMMITTEE** for three year terms; **ONE MEMBER OF THE PLANNING BOARD** for a five year term; **LIMITED TOWN MEETING MEMBERS** each from Precinct 1, Precinct 2, Precinct 3, Precinct 4, Precinct 5, and Precinct 6 as follows: **PRECINCT 1:** Five openings for three year terms; **PRECINCT 2:** Five openings for three year terms; **PRECINCT 2:** Two openings for two year unexpired terms; **PRECINCT 2:** Two openings for one year unexpired terms; **PRECINCT 3:** Five openings for three year terms; **PRECINCT 4:** Five openings for three year terms; **PRECINCT 4:** One opening for a one year unexpired term; **PRECINCT 5:** Five openings for three year terms; **PRECINCT 5:** Two openings for two year unexpired terms; **PRECINCT 5:** Two openings for one year unexpired terms; **PRECINCT 6:** Five openings for three year terms; **PRECINCT 6:** One opening for a two year unexpired term;

ARTICLE 1: To hear and act on the reports of the Town Officers; pass any vote or take any action relative thereto. Submitted by the Board of Selectmen.

ARTICLE 2: To hear and act on the reports of the outstanding committees appointed pursuant to prior warrants and continued at each succeeding meeting and to continue said committees further, unless discharged by vote of this body; pass any vote or take any action relative thereto. Submitted by the Board of Selectmen.

ARTICLE 3: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money, not to exceed \$5,000.00, to be expended by the Celebrate Ludlow Committee, with the approval of the Board of Selectmen, for fireworks and general expenses related to the annual Town-wide celebration and to further allow gifts and donations to be deposited in a previously established Special Revenue Fund to cover expenses related to this celebration; pass any vote or take any action relative thereto. Submitted by the Board of Selectmen.

ARTICLE 4: To see if the Town will vote to raise and appropriate and/or otherwise provide such sums of money as may be necessary for Town purposes and charges during Fiscal Year 2020 and to fix the salary of all elected officials of the Town for the same Fiscal Year, beginning July 1, 2019; pass any vote or take any action relative thereto. Submitted by the Board of Selectmen.

ARTICLE 5: To see if the Town will vote to establish the annual expenditure limits for each of the following already established revolving funds for the use by certain town departments, boards, committees, agencies or officers pursuant to Massachusetts General Laws Chapter 44, § 53E ½ as outlined in the Town of Ludlow General Bylaws, **Chapter 2, Section 42: DEPARTMENTAL REVOLVING FUNDS** and printed below; pass any vote or take any action relative thereto. Submitted by the Board of Selectmen.

CPR Training	\$5,000
On-site Sewage System	\$4,000
Vaccine	\$20,000
Consultants	\$50,000
Wetlands	\$80,000
Purple Bags	\$26,000
Dog Park	\$5,000

ARTICLE 6: To see if the Town would vote to adopt Massachusetts General Laws, c. 59, sec. 5N, *Reduction of Property Tax Obligation of Veteran in Exchange for Volunteer Services*, which establishes a program to allow veterans to volunteer to provide services in exchange for a reduction of tax obligations to real property tax; pass any vote or take any action relative thereto. Submitted by the Board of Selectmen.

ARTICLE 7: To see if the Town will vote to amend the Bylaws of the Town of Ludlow, CHAPTER II, REGULATING THE CONDUCT OF TOWN BUSINESS, by deleting in its entirety Section 27:

The Board of Public Works shall annually in April appoint a Town Engineer who shall have authority over Town Engineering work under the supervision of the Board of Public Works. The Town Engineer shall have charge of all Town Engineering. The Town Engineer shall act as assistant clerk of the Planning Board. He shall have charge of and preserve, arrange and index, so as to be readily accessible to the public, all plans, surveys, field notes, records, documents and inventories connected with the Engineering Department of the Town. The Town Engineer shall act as "Clerk of the Works" on Town property; real and personal, when the cost of the alteration, repair, or original construction exceeds \$500.00 excluding alteration, repair to school buildings, except when authorized by vote of the School Committee. He shall keep accurate records showing in detail the operation and cost of his department, and a fair and equal distribution of such cost among the several departments in proportion to the amount of work done for and/or by each. (Amended 4/13/92 ATM).

Pass any vote or take any action relative thereto. Submitted by the Board of Public Works.

ARTICLE 8: To see if the Town will vote to amend the Bylaws of the Town of Ludlow CHAPTER II, REGULATING THE CONDUCT OF TOWN BUSINESS, by deleting in its entirety Section 34:

No person shall be employed as Superintendent of the Department of Public Works unless said person has attained a Bachelor's Degree in Civil Engineering from an accredited college or university, has demonstrated five years of successful experience in the field of engineering and holds a professional engineer registration from the Commonwealth of Massachusetts. (Added 2/11/91 STM).

Pass any vote or take any action relative thereto. Submitted by the Board of Public Works.

ARTICLE 9: To see if the Town will vote to raise and appropriate and/or transfer from the Sewer Enterprise Account Retained Earnings and/or borrow by the issuance of bonds or notes such money as may be necessary for the Sewer Enterprise Division Capital Improvements during the fiscal year beginning July 1, 2019; pass any vote or take any action relative thereto. Submitted by the Board of Public Works.

2/3rds vote required.

ARTICLE 10: To see if the Town will vote to appropriate State Chapter 90 Highway Aid Funds for engineering, construction, reconstruction and/or repairs to Town roads and bridges and authorize the Board of Selectmen, if necessary, to borrow in anticipation of the receipt of such State Aid.; pass any vote or take any action relative thereto. Submitted by the Board of Public Works.

2/3rds vote required

ARTICLE 11: To see if the Town will vote to authorize the Board of Public Works to enter into a contract with the Massachusetts Department of Transportation for the construction and maintenance of public roads for the ensuing years; pass any vote or take any action relative thereto. Submitted by the Board of Public Works.

ARTICLE 12: To see if the Town will vote to appropriate or transfer a sum of money to establish a Fiscal Year 2020 budget for the Department of Public Works Enterprise Fund for the Closure of the Landfill; pass any vote or take any action relative thereto. Submitted by the Board of Public Works.

ARTICLE 13: To see if the Town will vote to raise and appropriate and/or transfer from available funds and/or borrow by the issuance of bonds or notes such sums of money as may be necessary for Town Capital Improvements during the fiscal year beginning July 1, 2019 (Fiscal Year 2020); pass any vote or take any action relative thereto. Submitted by the Board of Selectmen.

2/3rds vote required.

ARTICLE 14: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the Building Infrastructure Article which was established at the October 1, 2012 Special Town Meeting, Article 17 and authorize the Board of Selectmen to expend such funds for the purpose of assessing and addressing the repairs, maintenance and construction of municipal buildings; pass any vote or take any action relative thereto. Submitted by the Board of Selectmen.

ARTICLE 15: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the Fiscal Year 2020 Reserve Fund; pass any vote or take any action relative thereto. Submitted by the Board of Selectmen.

ARTICLE 16: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for deposit into the Stabilization Fund; pass any vote or take any action relative thereto. Submitted by the Board of Selectmen.

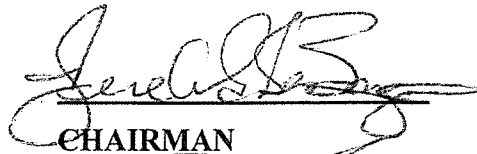
ARTICLE 17: To see if the Town will vote to transfer a sum of money from the Unreserved Fund Balance (free cash) to be used by the Board of Assessors in determining the Fiscal 2020 tax levy; pass any vote or take any action relative thereto. Submitted by the Board of Selectmen.

And you are directed to serve this warrant by posting attested copies of the same in seven (7) public places in the Town seven (7) days at least before the time of holding said meeting.

A true copy,

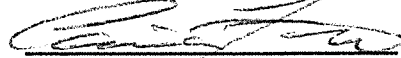
ATTEST:

DEREK G. DEBARGE




CHAIRMAN

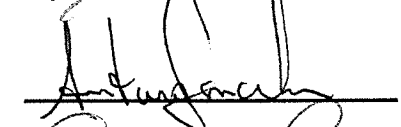
CARMINA D. FERNANDES



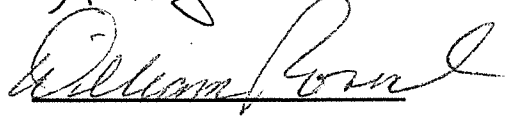
MANUEL D. SILVA



ANTONIO GONCALVES



WILLIAM ROSENBLUM



**BOARD OF SELECTMEN
LUDLOW, MASSACHUSETTS**

April 2, 2019

I hereby certify that I have posted the above warrant in seven (7) places in the Town of Ludlow.

_____ **TOWN CLERK**

_____ **2019**

**ANNUAL TOWN MEETING
MAY 13, 2019
BACKGROUND INFORMATION**

ARTICLE 1: The Town Bylaws call for the Selectmen to print a report “For distribution at least seven days before the Annual Town Meeting” containing the records and reports of the Selectmen and all official boards, committees, commissions, town officers and librarians for the preceding year. This falls under Chapter II Section 3 of the Town Bylaws and the report must be presented to the Town Meeting and officially accepted by it.

ARTICLE 2: Chapter I, Section 33 of the Town Bylaws reads as follows: “A vote to accept a report of a committee shall, unless otherwise provided, discharge the committee: but it shall not operate as an adoption of the recommendation of such committee without an express vote duly passed to that effect”.

ARTICLE 3: For several years the Town of Ludlow has held a celebration in July as a way of bringing together residents in a “small town fair” atmosphere. The Board of Selectmen appointed a Celebrate Ludlow Committee to organize events, festivities, fireworks displays, food and games. The Town Meeting establishes a Special Revenue Fund to accept donations and disperse payments for expenses. In order to continue this event on an annual basis, Precinct Members are being asked to approve an amount not to exceed \$3,000.00 for expenses related to the celebration.

ARTICLE 4: This is the Omnibus Budget Article which allows the Town to raise sufficient funds as it deems necessary to defray all charges and expenses which it will incur during the upcoming fiscal year. This Article eliminates the need for the printing and reading of a warrant article for each departmental budget, segregates each department’s funds and provides a mechanism for Town Meeting members to be able to vote on each segregated budget. Chapter 41, Section 108 of the Massachusetts General Laws provides that the salary and compensation of all officials of a town be fixed annually by a vote of the Town Meeting. See attached A.4 – A.

ARTICLE 5: This article will be setting the expenditures for the already established revolving funds outlined in the General Bylaws, Chapter 2, Section 42: Departmental Revolving Funds.

ARTICLE 6: If the Town votes to accept G.L. c. 59, sec. 5N, the statute empowers the Board of Selectmen to establish a Veteran’s Abatement program. The Town would “have the power to create local rules and procedures” for implementation consistent with the statute. If we do so, the Board of Selectmen could establish the program and then later submit rules and procedures to implement the program to the Town Meeting. See attached A.6 – B.

ARTICLE 7: At a regularly scheduled meeting on February 4, 2019, the Board of Public Works voted to amend the Bylaws of the Town of Ludlow by deleting in its entirety Chapter II, Regulating the Conduct of Town Business, Section 27; The Board of Public Works shall annually in April APPOINT A Town Engineer who shall have authority over Town Engineering work under the supervision of the Board of Public Works. The Town Engineer shall have charge

of all Town Engineering. The Town Engineer shall act as assistant clerk of the Planning Board. He shall have charge of and preserve, arrange and index, so as to be readily accessible to the public, all plans, surveys, field notes, records, documents and inventories connected with the Engineering Department of the Town. The Town Engineer shall act as "Clerk of the Works" on Town property; real and personal, when the cost of the alteration, repair, or original construction exceeds \$500.00 excluding alteration, repair to school buildings, except when authorized by vote of the School Committee. He shall keep accurate records showing in detail the operation and cost of his department, and a fair and equal distribution of such cost among the several departments in proportion to the amount of work done for and/or by each. (Amended 4/13/92 ATM)

ARTICLE 8: At a regularly scheduled meeting on February 4, 2019, the Board of Public Works voted to amend the Bylaws of the Town of Ludlow by deleting in its entirety Chapter II, Regulating the Conduct of Town Business, Section 34; No person shall be employed as Superintendent of the Department of Public Works unless said person has attained a Bachelor's Degree in Civil Engineering from an accredited college or university, has demonstrated five years of successful experience in the field of engineering and holds a professional engineer registration from the Commonwealth of Massachusetts. (Added 2/11/91 ATM)

ARTICLE 9: This article authorizes the Board of Public Works to utilize the Sewer Enterprise Account Retained Earnings for the following capital improvement projects: Engineering and construction costs for sewer extension projects for Grimard Street, West Belmont Street, West Orchard Street and Glenwood Street in the amount of \$200,000.00.

ARTICLE 10: This is a standard article that authorizes the Board of Public Works to utilize funds made available from the State through the Chapter 90 programs for various road construction and maintenance projects directed by the Board of Public Works. The State Chapter 90 appropriation received for fiscal year 2020 is \$696,635.00. No Town funding is required for this article.

ARTICLE 11: This article authorizes the Board of Public Works to enter into a contract with the Massachusetts Department of Transportation to accept any and all Chapter 90 funds, allocated to the Town from the State for construction and maintenance of road projects. No Town funding is required for this article.

ARTICLE 12: This article pertains to transfer the sum of \$10,000 from Retained Earnings into the DPW Landfill Closure Enterprise Fund in order to establish a budget for fiscal year 2020. The enterprise fund was established for the construction and maintenance of the landfill cap and transfer station. The landfill closure is regulated by the DEP and requires routine sampling and testing of the monitoring system, repairs and or maintenance of the landfill liner and vents and general upkeep of the grounds.

ARTICLE 13: This Article will appropriate funds as may be necessary for Town Capital Improvements during the fiscal year beginning July 1, 2019. See attached A.13 – C.

ARTICLE 14: This Article will appropriate funds for the Building Infrastructure Article which was established at the October 1, 2012 Special Town Meeting and authorize the Board of Selectmen to expend such funds for the purpose of assessing and addressing the repairs, maintenance and construction of municipal buildings.

ARTICLE 15: Chapter 40, Section 6 of the Massachusetts General Laws allows towns to appropriate money into a Reserve Fund for “extraordinary or unforeseen circumstances”. The amount so appropriated may not exceed five percent of the tax levy of the current fiscal year. Transfers from this fund may be authorized from time to time. This Article will appropriate funds for the Fiscal Year 2020 Reserve Fund.

ARTICLE 16: Chapter 40, Section 5B of the Massachusetts General Laws authorizes the establishment of a Stabilization Fund and is generally utilized for long term capital projects. An appropriation from the Stabilization Fund requires a two-thirds vote of approval at an Annual or Special Town Meeting. This Article will appropriate funds for deposit into the Stabilization Fund.

ARTICLE 17: This Article will be postponed.

TOWN OF LUDLOW
FY2020 TOWN BUDGET - ARTICLE 4
13-May-19

Department Number	Department Name	FY2019 Approved Budget	FY2020 Recommended Budget	%
	PERSONAL SERVICES	\$ 528	\$ 539	
1	114 MODERATOR	\$ 528	\$ 539	2%
	PERSONAL SERVICES	\$ 257,546	\$ 250,561	
	GENERAL EXPENSES	\$ 69,000	\$ 72,402	
2	122 BOARD OF SELECTMEN	\$ 326,546	\$ 322,963	-1%
	PERSONAL SERVICES	\$ 2,750	\$ 2,805	
	GENERAL EXPENSES	\$ 475	\$ 475	
3	131 FINANCE COMMITTEE	\$ 3,225	\$ 3,280	2%
	PERSONAL SERVICES	\$ 184,521	\$ 191,100	
	GENERAL EXPENSES	\$ 1,385	\$ 1,885	
4	135 TOWN ACCOUNTANT	\$ 185,906	\$ 192,985	4%
	PERSONAL SERVICES	\$ 219,037	\$ 224,741	
	GENERAL EXPENSES	\$ 27,536	\$ 70,536	
5	141 BOARD OF ASSESSORS	\$ 246,573	\$ 295,277	20% *
	PERSONAL SERVICES	\$ 200,185	\$ 209,688	
	GENERAL EXPENSES	\$ 59,260	\$ 60,760	
6	145 TREASURER	\$ 259,445	\$ 270,448	4%
	PERSONAL SERVICES	\$ 173,401	\$ 181,032	
	GENERAL EXPENSES	\$ 82,019	\$ 84,244	
7	146 TOWN COLLECTOR	\$ 255,420	\$ 265,276	4%
	GENERAL EXPENSES	\$ 112,300	\$ 116,000	
8	151 TOWN COUNSEL	\$ 112,300	\$ 116,000	3%
	PERSONAL SERVICES	\$ 100,735	\$ 104,117	
	GENERAL EXPENSES	\$ 9,200	\$ 10,200	
9	152 HUMAN RESOURCES	\$ 109,935	\$ 114,317	4%
	PERSONAL SERVICES	\$ 158,901	\$ 163,189	
	GENERAL EXPENSES	\$ 128,500	\$ 179,500	
	CAPITAL OUTLAY	\$ 45,700	\$ 53,000	
10	155 INFORMATION TECHNOLOGY	\$ 333,101	\$ 395,689	19% *
	PERSONAL SERVICES	\$ 110,445	\$ 116,518	
	GENERAL EXPENSES	\$ 8,150	\$ 8,150	
11	161 TOWN CLERK	\$ 118,595	\$ 124,668	5%
	PERSONAL SERVICES	\$ 83,111	\$ 75,866	
	GENERAL EXPENSES	\$ 24,000	\$ 23,930	

12	162	ELECTION & REGISTRATION		\$	107,111	\$	99,796	-7%
		PERSONAL SERVICES	\$	29,629		\$	32,356	
		GENERAL EXPENSES	\$	3,180		\$	3,180	
13	171	CONSERVATION COMMISSION		\$	32,809	\$	35,536	8%
		PERSONAL SERVICES	\$	135,799		\$	138,718	
		GENERAL EXPENSES	\$	6,798		\$	7,798	
14	175	PLANNING BOARD		\$	142,597	\$	146,516	3%
		PERSONAL SERVICES	\$	-		\$	-	
		GENERAL EXPENSES	\$	1,656		\$	5,176	
15	176	BOARD OF APPEALS		\$	1,656	\$	5,176	213%
		PERSONAL SERVICES	\$	134,894		\$	136,745	
		GENERAL EXPENSES	\$	515,562		\$	565,500	
16	192	PUBLIC BUILDINGS		\$	650,456	\$	702,245	8%
		LIABILITY INSURANCE	\$	427,373		\$	479,273	
17	193	LIABILITY INSURANCE		\$	427,373	\$	479,273	12%
		TOTAL GENERAL GOVERNMENT		\$	3,313,576	\$	3,569,984	8%
		PERSONAL SERVICES	\$	3,364,394		\$	3,491,789	
		GENERAL EXPENSES	\$	196,900		\$	241,412	
		CAPITAL OUTLAY	\$	106,632		\$	69,179	
18	210	POLICE DEPARTMENT		\$	3,667,926	\$	3,802,380	4%
		PERSONAL SERVICES	\$	389,776		\$	401,948	
		GENERAL EXPENSES	\$	-		\$	-	
		CAPITAL OUTLAY	\$	-		\$	-	
19	211	POLICE - DISPATCH		\$	389,776	\$	401,948	3%
		PERSONAL SERVICES	\$	2,741,052		\$	2,839,450	
		GENERAL EXPENSES	\$	74,462		\$	94,492	
		CAPITAL OUTLAY	\$	10,000		\$	10,000	
20	220	FIRE DEPARTMENT		\$	2,825,514	\$	2,943,942	4%
		PERSONAL SERVICES	\$	780,902		\$	781,081	
		GENERAL EXPENSES	\$	203,879		\$	221,170	
		CAPITAL OUTLAY	\$	100		\$	100	
21	231	AMBULANCE - EMT SERVICE		\$	984,881	\$	1,002,351	2%
		PERSONAL SERVICES	\$	136,469		\$	146,314	
		GENERAL EXPENSES	\$	77,548		\$	82,648	
22	241	BUILDING INSPECTOR		\$	214,017	\$	228,962	7%
		PERSONAL SERVICES	\$	4,184		\$	4,268	
		GENERAL EXPENSES	\$	50		\$	50	
23	244	SEALER OF WEIGHTS & MEASURES		\$	4,234	\$	4,318	2%

		GENERAL EXPENSES	\$ 9,000	\$ 9,000	
24	291	EMERGENCY MANAGEMENT	\$ 9,000	\$ 9,000	0%
		PERSONAL SERVICES	\$ 19,900	\$ 20,307	
		GENERAL EXPENSES	\$ 3,750	\$ 4,250	
25	292	ANIMAL CONTROL	\$ 23,650	\$ 24,557	4%
		PERSONAL SERVICES	\$ 2,198	\$ 2,242	
		GENERAL EXPENSES	\$ 200	\$ 200	
26	299	SAFETY COMMITTEE	\$ 2,398	\$ 2,442	2%
TOTAL PUBLIC SAFETY			\$ 8,121,396	\$ 8,419,900	4%
		PERSONAL SERVICES	\$ 1,354,844	\$ 1,287,682	
		GENERAL EXPENSES	\$ 1,734,367	\$ 1,789,545	
		CAPITAL OUTLAY	\$ -		
27	410	DEPARTMENT OF PUBLIC WORKS	\$ 3,089,211	\$ 3,077,227	0%
		PERSONAL SERVICES	\$ 60,000	\$ 60,000	
		GENERAL EXPENSES	\$ 180,000	\$ 180,000	
28	423	SNOW & ICE REMOVAL	\$ 240,000	\$ 240,000	0%
		GENERAL EXPENSES	\$ 281,000	\$ 291,000	
29	424	STREETS/TRAFFIC LIGHTS	\$ 281,000	\$ 291,000	4%
TOTAL PUBLIC WORKS			\$ 3,610,211	\$ 3,608,227	0%
		PERSONAL SERVICES	\$ 283,019	\$ 354,076	
		GENERAL EXPENSES	\$ 16,775	\$ 16,875	
30	510	BOARD OF HEALTH	\$ 299,794	\$ 370,951	24% *
		PERSONAL SERVICES	\$ 356,520	\$ 353,303	
		GENERAL EXPENSES	\$ 58,855	\$ 60,780	
		INTERGOVERNMENTAL	\$ 2,851	\$ 2,851	
31	541	COUNCIL ON AGING	\$ 418,226	\$ 416,934	0%
		PERSONAL SERVICES	\$ 77,567	\$ 87,559	
		GENERAL EXPENSES	\$ 309,950	\$ 313,950	
		OTHER CHARGES	\$ -	\$ -	
32	543	VETERANS SERVICES	\$ 387,517	\$ 401,509	4%
TOTAL HUMAN SERVICES			\$ 1,105,537	\$ 1,189,394	8%
		PERSONAL SERVICES	\$ 365,141	\$ 375,499	
		GENERAL EXPENSES	\$ 125,646	\$ 133,065	
33	610	HUBBARD MEMORIAL LIBRARY	\$ 490,787	\$ 508,564	4%
		PERSONAL SERVICES	\$ 308,279	\$ 334,313	
		GENERAL EXPENSES	\$ 53,167	\$ 54,567	

34	630	RECREATION COMMISSION	\$	361,446	\$	388,880	8% *
		GENERAL EXPENSES	\$	1,420	\$	1,420	
35	691	HISTORICAL COMMISSION	\$	1,420	\$	1,420	0%
TOTAL CULTURE AND RECREATION			\$	853,653	\$	898,864	5%
		DEBT PRINCIPAL	\$	1,940,089	\$	2,526,072	
		DEBT INTEREST	\$	325,791	\$	457,629	
		TEMPORARY INTEREST	\$	75,000	\$	78,572	
36	701	TOTAL DEBT AND INTEREST	\$	2,340,880	\$	3,062,273	31% *
		EMPLOYEE BENEFITS	\$	14,779,090	\$	15,414,257	
37	910	EMPLOYEE BENEFITS	\$	14,779,090	\$	15,414,257	4%
		SCHOOL DEPARTMENT	\$	31,142,055	\$	32,129,259	
38	300	SCHOOL DEPARTMENT	\$	31,142,055	\$	32,129,259	3%
TOTAL GENERAL FUND			\$	65,266,398	\$	68,292,158	5%
		PERSONAL SERVICES	\$	352,500	\$	356,297	
		GENERAL EXPENSES	\$	323,560	\$	325,500	
		CAPITAL OUTLAY	\$	-	\$	-	
39		GOLF ENTERPRISE	\$	676,060	\$	681,797	1%
		PERSONAL SERVICES	\$	156,128	\$	154,993	
		GENERAL EXPENSES	\$	333,652	\$	333,377	
		CAPITAL OUTLAY	\$	897,814	\$	1,162,402	
40		SEWER ENTERPRISE	\$	1,387,594	\$	1,650,772	19% *
TOTAL ENTERPRISE FUND			\$	2,063,654	\$	2,332,569	13%
		PERSONAL SERVICES	\$	172,468	\$	178,102	
		GENERAL EXPENSES	\$	29,300	\$	48,600	
		CAPITAL OUTLAY	\$	50,000	\$	150,000	
41		CABLE - RECEIPTS RESERVED FOR APPRC	\$	251,768	\$	376,702	50% *
TOTAL RECEIPTS RESERVED FOR APPROPRIATION			\$	251,768	\$	376,702	50%
TOTAL TOWN BUDGET			\$	67,581,820	\$	71,001,429	5%

* Budget Variance Explanations

- 5 141 - Board of Assessors: Increase of 42K due to mandatory revaluation
- 10 155 - Information Technology: Increase of 30K is for an ESSP/Payroll MUNIS module and 30K to fund required existing software increases
- 30 510 - Board of Health: The BOS have approved a full-time Health Agent with a max salary of 74K
- 34 630 - Recreation Commission: Increase of 30K in counselor salaries due to \$1.00/hr minimum wage adjustment
- 36 701 - Debt and Interest: Increase in principal payments of 721K which includes additional excluded debt of 444K
- 40 Sewer Enterprise: Increase of 265K due to Springfield Water and Sewer increases
- 41 Cable: Increase of 100K in Capital Outlay is for a planned recording and production system for the HS Auditorium

Annual Town Meeting – May 13, 2019

Article 4:

I move that the Town votes to appropriate **\$71,001,429** for Town Purposes and charges during the Fiscal Year ending June 30, 2020, and that said sum include the following salaries for elected officials:

<u>Position</u>	<u>Number</u>	<u>Annual Salary</u>
Moderator	1	\$ 539.00
Chairman, Board of Selectmen	1	4,934.00
Members, Board of Selectman	4	3,872.00
Town Treasurer	1	67,582.00
Town Collector	1	74,342.00
Chairman, Board of Assessors	1	5,010.00
Members, Board of Assessors	2	3,931.00
Town Clerk	1	60,825.00
Chairman, Board of Health	1	3,300.00
Members, Board of Health	2	3,300.00
Chairman, Board of Public Works	1	3,689.00
Members, Board of Public Works	4	2,914.00
Chairman, School Committee	1	3,000.00
Members, School Committee	4	2,500.00
Chairman, Planning Board	1	3,531.00
Members, Planning Board	4	2,943.00

I further move that the Total appropriations be allocated to the various Town Departments in accordance with numbers 1 through 41 of the attached Budget Listing entitled “Town of Ludlow FY2020 Town Budget - Article 4”, and using the column headed “FY2020 Recommended Budget”,

I further move, **\$681,797** to be applied from “Fiscal Year 2020 Golf Course Revenues” to fund the Westover Municipal Golf Course Budget item 39, **\$1,650,772** to be applied from “Fiscal Year 2020 Sewer Fund Revenues” to Fund the Sanitary Sewer Budget item 40, **\$376,702** to be applied from “Receipts Reserved for Appropriation” to fund the Cable Budget item 41, and the balance of \$ **68,292,158 is to be raised and appropriated.**

I further move, **\$33,500** to be transferred from “Fiscal Year 2020 Golf Course Revenues” to fund Fiscal Year 2020 Indirect Golf Course costs appropriated in the General Fund and **\$97,500** to be transferred from “Fiscal 2020 Sewer Fund Revenues” to fund Fiscal Year 2020 Indirect Sewer Fund costs appropriated in the General Fund.

Signature

RECEIVED

FEB 14 2019

Part I ADMINISTRATION OF THE GOVERNMENT BOARD OF SELECTMEN
LUDLOW, MA 01056

Title IX TAXATION

Chapter 59 ASSESSMENT OF LOCAL TAXES

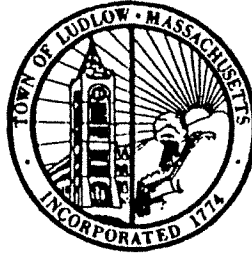
Section 5N REDUCTION OF PROPERTY TAX OBLIGATION OF
VETERAN IN EXCHANGE FOR VOLUNTEER SERVICES

Section 5N. In any city or town which accepts this section, the board of selectmen of a town, or in a municipality having a town council form of government, the town council or the mayor, with the approval of the city council in a city, may establish a program to allow veterans, as defined in clause Forty-third of section 7 of chapter 4 or a spouse of a veteran in the case where the veteran is deceased or has a service-connected disability, to volunteer to provide services to that city or town. In exchange for such volunteer services, the city or town shall reduce the real property tax obligations of that veteran on the veteran's tax bills and that reduction shall be in addition to any exemption or abatement to which that person is otherwise entitled; provided, however, that person shall not receive a rate of, or be credited with, more than the current minimum wage of the commonwealth per hour for the services provided pursuant to that reduction; and provided further,

that the reduction of the real property tax bill shall not exceed \$1,000 in a given tax year. It shall be the responsibility of the city or town to maintain a record for each taxpayer including, but not limited to, the number of hours of service and the total amount by which the real property tax has been reduced and to provide a copy of that record to the assessor in order that the actual tax bill reflect the reduced rate. A copy of that record shall also be provided to the taxpayer prior to the issuance of the actual tax bill. The cities and towns shall have the power to create local rules and procedures for implementing this section in a way that is consistent with the intent of this section. Nothing in this section shall be construed to permit the reduction of workforce or otherwise replace existing staff.

The amount by which a person's property tax liability is reduced in exchange for the volunteer services shall not be considered income, wages or employment for purposes of taxation as provided in chapter 62, for the purposes of withholding taxes as provided in chapter 62B, for the purposes of workers' compensation as provided in chapter 152 or any other applicable provisions of the General Laws. While providing such volunteer services, that person shall be considered a public employee for the purposes of chapter 258 and those services shall be deemed employment for the purposes of unemployment insurance as provided in chapter 151A.

A city or town, by vote of its legislative body, subject to its charter, may adjust the exemption in this clause by: (i) allowing an approved representative for persons physically unable to provide such services to the city or town; or (ii) allowing the maximum reduction of the real property tax bill to be based on 125 volunteer service hours in a given tax year, rather than \$1,000.



Town of Ludlow, Massachusetts
Capital Improvement Planning Committee

DATE: April 1, 2019 - Amended
TO: Board of Selectman
FROM: Derek DeBarge, Chairman
Capital Improvement Planning Committee
SUBJECT: FY'2020 Capital Budget

The Capital Improvement Planning Committee makes the following recommendations for the FY2020 Capital Planning Budget Article.

<u>Department</u>	<u>Description</u>	<u>Amount</u>
DPW	Sander/Salter Dump Truck (#37) \$225,000 – 3 rd yr. of 3yr lease Freightliner 6-wheel dump truck w/plow \$223,000.00 thru 3 yr. lease (less \$25, 909.99 ins. Proceeds) \$97,090. 01 – 1 st yr. of 3 yr. lease	\$77,000 \$33,000
Fire Department	Fire Engine thru 5yr lease \$654,685 – 1 st yr. of 5 yr. lease Ambulance 4 th yr. of 4 yr. lease Ambulance \$221,420 – 3 year lease	\$134,000 \$58,000 \$74,000
Golf	Toro Greensmaster 3150Q \$32,806. 1 st yr. of 3 yr. lease	\$11,513.
	Town Total	\$387,513.

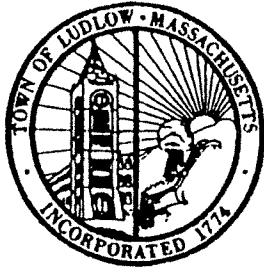
The Funding sources are as follows:

Ambulance Subscription Fund	\$ 132,000.00
Golf Retained Earnings	\$ 11,513.00
Free Cash	\$244,000.00

FY2020 Funding Sources	\$387,513.00
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Additionally, the Capital Planning Committee voted to approve the purchase of the lift van for the Council on Aging thru a Special Town Meeting Article in the amount of \$76,500 using a three-year lease to be funded thru free cash at an annual dollar amount of \$26,000.

The Capital Planning Committee approved the purchase of a new telephone system/intercom for the Safety Complex to complete the Central Dispatch as presented thru a Special Town Meeting Article with an amount not to exceed \$40,000 with the funding sources to be identified prior to Town Meeting.



Town of Ludlow
Finance Committee
488 Chapin Street
Ludlow, MA 01056

ANNUAL TOWN MEETING –MAY 13, 2019 ARTICLES-FINANCE COMM. RECOMMENDATIONS, 4/17/19

ARTICLE	DESCRIPTION	RECOMMENDATION
1	Act on reports of Town Officers	approve
2	Act on reports of outstanding committees	approve
3	Celebrate Ludlow - \$3,000	approve
4	Budget, \$71,011,429	approve
5	Annual expenditures to use for Department Revolving Funds	approve
6	Adopt MGL c 59 sec. 5N-Reduce prop. Tax of Vets exchange for Vol Ser	approve
7	Amend Bylaws Chap 11 Reg conduct of Town Business DPW	approve
8	Amend Bylaws Chap 11 by deleting Sec. 34 DPW	approve
9	Sewer Enterprise Division Capital Imp. During beg. 7/1/19, \$200,000	approve
10	App State Chap 90 Highway Aid Fund for eng., const. etc.	approve
11	BPW to contract with MDT for maint. of public ways, \$200,000	approve
12	DPW Enterprise Fund/Landfill Closure, \$10,000	approve
13	Town Capital Improvements, \$387,513	approve
14	Fund Bldg Infrastructure Article/addressing repairs, maint, const \$25,000.	approve
15	Finance Committee Reserve Fund, \$100,000	approve
16	Stabilization Fund, \$400,000 into fund	approve
17	Transfer money from Unreserved Fund Balance (Free Cash)	postpone

SPECIAL TOWN MEETING - MAY 13, 2019 ARTICLES – FINANCE COMMITTEE RECOMMENDATIONS

ARTICLE	DESCRIPTIONS	RECOMMENDATIONS
1	Unpaid/Over-expended Bills, not to exceed \$16,738.09	approve
2	Lift Van, Senior Center \$81,000 over 3 yrs, 1 st yr. \$27,000	approve
3	Overtime for Police Department, \$75,000	approve
4	Language addition for Senior Center Build Comm	approve
5	Insurance settlement apply to Cap Plan Imp Art. \$129,909.99	approve
6	Deposit funds in Central. Dispatch Accts/equipment upgrades, \$22,500	approve